

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

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**APPROVED**

## Town Board Meeting Minutes

Date: Tuesday, December 1, 2020

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, and Tim Ehler, Administrator Christina Peterson, Treasurer Sara Jarr, and Clerk Fortune Weaver. Fire Chief Tony Holinka, Public Works Foreman Terry.

**Town Officials Excused:** N/A

**Attendance List:** N/A

1. Meeting called to order by Candahl at 5:00 p.m.
2. Approve Minutes from 11/10/2020. Motion by Knutson, second by Heal. Motion carried unanimously.
3. Payment of Bills. Motion by Padesky to pay Open Invoices: \$73,719.88, second by Knutson. Motions carried unanimously.
4. Citizen Concerns. N/A
5. Fire Department Report. Low call volume this month. LOSA report coming up soon. Brush burn permits have increased. Ordinance is to be reviewed for more specificity on parcels with different zoning and their limitations. Trainings are virtual for the time being. Fire truck search continues.
6. 2021 Employment Guide. Changes and adjustments discussed with Town Board. Final policy should be ready before the end of 2020. Resolution to switch to ETF long/short term disability policy will be signed at the next meeting.
7. Employee Health Savings Account Policy. Discussion on policy. Employees that are not on the Town insurance but are on a different high-deductible plan will receive the HSA contribution. This will be reflected in the Employment Guide.
8. 3<sup>rd</sup> Dog Application. Motion by Ehler, second by Padesky to approve. Motion carried unanimously.
9. Administrator Report.
  - a. Tom Sleik resigned from Planning Commission effective immediately.
  - b. COVID grant funds were received in full.
  - c. Newsletter highlights shared with Town Board.
  - d. CSM requests coming in frequently. Boundary Agreement conversation is going to have to become more urgent.
  - e. Blufflands Coalition wants and answer regarding the Martin property.
  - f. Fee list will be presented at the next meeting.
  - g. Sign is set to be installed before the end of the year.
  - h. 2021 Budget is finalized and will be brought to the next meeting.
10. Public Works Report.
  - a. Project updates
  - b. FEMA jobs are all complete.
  - c. Dirt will be hauled from Well #2 in Arbor Hills and Battlestone will be brought to North Chipmunk.

- d. Maintenance on Trucks and other equipment is going to be started soon.
  - e. Jeff Neitzke will be mowing next summer.
11. Chairman/Supervisor Reports.
- a. Candahl stated Lions Club is going to make another contribution to the park. Potentially they will be making annual payments.
  - b. Bridge at Mormon Coulee Park is meant for vehicles only in the event of an emergency. Electric outlets on bridge to add lights for the holidays.
  - c. Discussion on Holiday Cards for employees and committees.
  - d. Discussion on Officer Neitzke retirement gift.
  - e. Question regarding Frank Moldenhauer parcel. La Crosse County stated the old house is to be torn down once the new one is built. Timeline for that to be completed will be checked.
12. Motion by Heal, second by Padesky to go into closed session @7:02 p.m. WI Statute 19.85(c) – Town Administrator Performance Evaluation
13. Motion by Padesky, second by Ehler to come out of closed session @ 7:20 p.m.
14. Adjournment. Motion by Knutson, second by Heal to adjourn at 7:22 p.m. Motion carried unanimously.

Next meeting will take place December 15, 2020 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk