

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: December 12, 2017

LOCATION: Shelby Town Hall

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Tim Padesky, Administrator/Treasurer Carroll Vizecky, Clerk Michelle Kind, and Fire Chief John Waller

TOWN OFFICIALS EXCUSED: none

ATTENDANCE LIST: none

1. Call to order at 4:31 pm by Candahl.
2. Motion by Padesky/Ehler to approve the minutes of 11/27/17 Town Board meeting-see attached. Motion carried.
3. Motion by Ehler/Padesky to approve the payment of bills as presented through December 12th of \$363,000.29 - see attached. This included a principal and interest payment of \$188,568.40 for Road Work. Motion carried.
4. Citizens Comments: none
5. Motion by Padesky/Ehler to approve the Employment Guide December 2017– see attached. Motion carried. Vizecky will have a meeting with employees to go over the updates.
6. Motion by Ehler/Padesky to update Ordinance 10.03 Fire Dept. – see attached. Candahl abstained as he is on the Fire Dept. Motion carried.
7. Discussion held on the FEMA project review. Vizecky will meet with FEMA this week to discuss the \$280,000 estimated damages from the 7/20/17 storm. Ditching issues to resolve along Ebner Coulee, North Chipmunk, E Helke Road as well as additional paving is needed. North Chipmunk will need additional updates to control the bank from eroding. The updates to the Floral lane property of Gustafson were greatly appreciated. Motion carried.
8. Motion by Ehler/Padesky to draft an Ordinance to allow for a staggering/at-large, 5-person board for a Township following Wisconsin State Statue 60.21(1) and 60.21(2)(C). Motion carried.
9. Motion by Candahl/Padesky to approve the 3rd Dog applications barring no Police complaints for: Harbst/W5740 Cty Rd K, Ehler/W5871 Cedar, Offerman/N1955 Hickory, Neberman/W5753 Thistledown, Lynn/N1963 Crestview, Sedlmayr/W5873 Rochelt, Cieminski/W5448 E Helke, Zietlow/N2448 Three Town, Fields/W5825 Carla, Hakomaki/N1434 Red Oaks, Faas/N2418 Briarwood, Bird/N1968 Joy, Heffernan/N16647 Timber, McGinley-Miller/W4944 Center, Cary/2936 Ebner Coulee, Deeth/4001 Brookside, Blum/3530 Crown, Hass/W5229 Boma, Mosling/W5161

Birchwood, Holtslander/N1755 Hagen, Prather/W4973 McLaren, Nelson/N2423 Briarwood, and Benson/W5301 Horseshoe. Ehler abstained. Motion carried.

10. Town Chair Candahl appointed Marlin Helgeson to fulfill the rest of Richard Strand's appointment through May 2020 and Brian Benson as the alternate with no term specifics on the Planning Commission. Four applications were received – see attached. Planning Commission will be advised of the meeting requirements and the Ethics code – see attached. Motion carried.
11. Motion by Padesky/Ehler to approve the LOSA 2017 contribution of \$390.00 for the Fire Dept. Retirement fund to follow the revised State Statue Section 112, 16.25(3)(d), with the State Match. Motion carried.
12. Administrators report – see attached.
Discussion held on Residents found with more than three dogs on their premise. Vizecky to review the County Ordinance and notify Residents.
Candahl looking for total cost report for the construction of the shelter. Water & Sewer hookup will be Spring of 2018 as well as heat.
13. Discussion held on the Mormon Coulee Lions Club memo to draft a proposed Enclosed shelter agreement – see attached. Since last year a lot has changed, drainage, project is just finishing, etc. Club indicated they want to do their annual auction in the Open shelter going forward as it worked better for them. Additional improvements pending. Candahl to speak with Lions at their next meeting.
14. Motion by Ehler/Padesky to approve the Mormon Coulee enclosed shelter rental use agreement – see attached with the following updates. Shelter rentals start 1/2/18. No open cooking allowed, but crock pots or roasters will be acceptable, decorating and clean up discussed.
Open Shelter to rent for \$50.00 no deposit.
Enclosed Shelter to rent for \$100.00 with a \$100 deposit.
No Non-Resident fee applicable.
SYB, Fire Dept., Employees will be able to rent the shelter Monday – Thursday at no charge. Friday – Sunday half price. Deposit and rental agreement required.
Mormon Coulee Lions will be allowed to rent the shelter at no charge 1 day a month for their meetings, their Auction weekend, and one other non-specified weekend.
Dates first come first served.
Shelter forms will be updated as approved. Motion carried.
15. Motion by Ehler/Padesky for the Town Board to go into closed session at 6:23pm pursuant to Section 19.85 (1)(c)(c) for discussions on employment, promotion, compensation, or performance evaluation data for employees. Motion carried.
16. Motion by Padesky/Ehler to come out of closed session at 7:12pm. Motion carried.
17. Administrators report continued. Road work, seal coating, curb and gutter, FEMA and TRIP money allocation, etc. progress discussed remaining for 2017 and to come for 2018. Candahl requested more maintenance to culverts and storm water drainage. Vizecky will continue to move forward to use a balance of contractors and our employees for road projects. Basketball hoops will be installed yet this fall as weather allows.

Tupper and Alpine have again requested assistance for a septic system. Vizecky to review the options and continue to meet with them. Neighboring properties could also look into being offered the service. Can look into costs and tax revenue of properties with a deferred assessment.

18. Police report – see attached. Old Vineyard continues to be monitored as requested.

19. Fire Dept. report – see attached. Continued review of the possibility to help service Medary for their Fire and 1st Responder needs.

See attached Fund B request for a FLIR K2 thermal imaging camera of up to \$2,000 and an Hydrogen Cyanide Gas meter up to \$1,000. This is under the \$5,000 so it was approved by Vizecky. Board confirmed but did not make a motion.

Five quotes were received on turnout gear and quality will be reviewed. Candahl requested Vizecky and Waller to review gear and to spend the additional money for better quality gear that will last longer.

Fire truck needs certification yet. A New fire truck will be reviewed.

20. November Bank Reconciliation report – see attached.

The Sanitary District #2 CD came due and we were able to obtain 1.5% for a 12-month CD after calling several banks and credit unions. No additional incentives were given for a longer extension so the 12-month was selected.

21. Meeting was adjourned at 7:45pm.

Next regular scheduled meeting to be held on Monday, January 8th, 2018.

Respectfully submitted,
Michelle Kind, Clerk WCMC