



TOWN OF SHELBY

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Sanitary District No. 2 Meeting Minutes – **APPROVED**

Date: Tuesday, November 21, 2024

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Sanitary District Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler; Administrator Christina Peterson; Treasurer Melissa Erdman; Public Works Foreman Terry Wright

Absent:

Attendance List: none

1. Regular meeting called to order by Knutson at 4:30 p.m.
2. Minutes from October 23, 2024. Motion by Lynn to approve minutes, second by Knutson. Motion carried unanimously.
3. Bills Payable. Motion by Lynn to approve payables open (\$2,183.51) and closed (\$46,070.71), second by Knutson, Motion carried unanimously.
4. Public Comment: one call regarding discolored water, which coincided with flushing.
5. Ebner Coulee Sewer Spur. (Ehler arrived) Idea to shorten and angle storm Sewer Pipe to so drainage sheet flows and does not concentrate drainage to sewer manhole. Peterson will draft an easement agreement for property owner to review. Wright and Peterson will sketch up a plan.
6. Sewer Study. Peterson gave an update on the study. All pipe data is collected, and the model could be run in GIS. The Sewer line from Arbor Hills has restricted flow. Wright explained that sixteen buckets of roots were removed a few years ago. Over the years, the ground could have shifted, pipes heaved, collapsed, etc. One hundred twenty-three feet is not passable with the Town eel. Lining is not an option due to misshape of pipe. The last televising was done eleven or twelve years ago. Instead of 7 inch bore for maintenance, public works now uses a 4-5 inch in the problem area. Even if Arbor hills sewer was split, the sewer line is still needed for approximately 30 of the houses, unless a lift station was added. Wright will have the Arbor Hills Sewer Line televised in the spring.
7. Task Procedure Manual. Peterson gave progress updates and shared templates she found for manuals. Including information from the DNR.
8. Staff reports.
 - a. Wright checked on estimate for upgrades to Wedgewood Valley SCADA system... still waiting.

- b. Cost to put electric in at Fairchild. \$3,160 to put in electric into manhole. The estimate came from Kish Electric and includes coordination with power co.
 - c. Wright also reported on an upcoming meeting to look at the Skyline and Wedgewood Valley #1 generator. Knutson recommended purchasing three new generators for the three water systems. Lynn noted it depends on cost. Knutson and Wright agreed only one in Wedgewood Valley at well 1 since it is shortest line for gas. Arbor Hills would be diesel. Then use old portable for other purposes.
 - d. Public Works will be boring Arbor Hills sewer line Monday and Tuesday.
 - e. Vista Wellhouse fluoride room heater went bad and overheated the lines. New heater was installed and new lines for chemical pump went in. The pump was rebuilt.
 - f. Erdman noted that software for Trimble water meter was updated.
9. Commissioner reports.
10. Adjournment. Motion by Knutson to adjourn at 5:52 p.m., second by Lynn. Motion carried unanimously.

Next meeting Thursday, December 12, 2024, at 4:30 p.m.

Respectfully submitted, Christina Peterson, Administrator.