



# TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032  
🖨 608.788.6840  
✉ [info@townofshelbywi.gov](mailto:info@townofshelbywi.gov)  
🌐 [www.townofshelbywi.gov](http://www.townofshelbywi.gov)  
📘 [www.facebook.com/townofshelby](https://www.facebook.com/townofshelby)

## Sanitary District No. 2 Meeting Minutes – **APPROVED**

**Date:** Thursday, November 20, 2025

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Sanitary District Commissioners Tim Ehler, Geno Francis, and John Sterling;  
Administrator Christina Peterson, Water Operator Dan Odeen, and Public Works Foreman  
Terry Wright.

**Absent/Excused:** None.

**Attendance List:** Attorney David Hollander (5:15 via zoom)

1. Regular meeting called to order by Ehler at 4:32 p.m.
2. Minutes from 10/16/2025. Motion by Sterling to approve minutes from 10/16/2025, second by Francis. Motion carried unanimously.
3. Bills Payable. Motion by Sterling to pay open invoices in the amount of \$63,823.35, second by Francis. Motion carried unanimously. Motion by Sterling to approve closed invoices in the amount of \$11,191.08, second by Francis. Motion carried unanimously.
4. Public Comment. Odeen answered a call from a resident who asked about fluoride in the water. He answered that fluoride is added but not at the maximum.
5. Service Contract for Generators. Total Energy carries the warranty for the new generator at Arbor Hills #1. Generators are run/tested each month by Public Works. Load bank testing is done by an outside contractor and was done at Arbor Hills #1 when it was installed. Wright recommends to hire Total Energy to perform maintenance and load bank testing since they carry the warranty. Wright and Odeen said load testing is required each year. Peterson asked if that was a DNR requirement or recommendation. Ehler asked if the proposed service contract was for one year or three years. Wright will confirm with Total Energy.
6. Administrator Report. none
7. Public Works Report. Visu Sewer has been working on cleaning and televising. They will begin the lining project on Dec. 1. Fairchild meter was delivered but it was the wrong type. Odeen is sending it back to get the correct meter for installation on sewer system. Sewer from Arbor Hills on easement road needs repairs. Public Works is ready to bore for roots, flush and clean. Flowrite will televise the sewer.
8. Closed Session. Attorney Hollander was present through Zoom. Motion by Francis to enter closed session at 5:15 p.m. per Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be

adopted by the body with respect to litigation in which it is or is likely to become involved re: Arbor Hills Water System, second by Sterling.

9. Open Session. Motion by Francis to reenter open session at 6:31 p.m., second by Sterling. Motion carried unanimously.

10. Next Meeting Dates. Regular Meeting December 18, 2025, at 4:30 p.m. at Town Hall.

11. Adjournment. Motion by Francis to adjourn at 7:36 p.m., second by Sterling. Motion carried unanimously.

Respectfully Submitted, Christina Peterson, Administrator.