



TOWN OF SHELBY

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Town Board Meeting Minutes – APPROVED

Date: Tuesday, November 19, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Padesky, Tim Ehler and Renee Knutson, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Absent: None.

Attendance List: None.

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 10/29/2024. Motion by Knutson, to approve minutes from 10/29/2024, second by Heal. Motion carried unanimously.
3. Bills Payable. Heal and Knutson asked about the open and closed invoices. Discussion on noting specific projects on invoices. Public Works will be directed to note project/department if it's not noted on the invoice. Discussion on consistent naming of the locations for services to provide clarity. Motion by Heal to pay open invoices for \$51,871.12, second by Knutson. Motion by Knutson to accept closed invoices for \$19,741.03, second by Heal. Motions carried unanimously.
4. Public Comment – None
5. Wedgewood Valley Stormwater Improvement Project Assessment Resolution. Peterson explained the assessment process, and reviewed the public hearing held on November 13, 2024. Peterson noted the property owner of Parcel 11-487-0 sent a letter stating their vacant lot was over 30% and they plan to combine it with their primary lot. Peterson and Candahl did a site visit for the vacant lots that were in question and confirmed that Parcel 11-487-0 would not be buildable. Peterson noted that was the only change to the projected assessments. Knutson asked about how the construction would be supervised. Peterson noted the town can do the supervision for the construction; it doesn't have to be done by the engineer. Remove the language under #2 on the Final Resolution 'and supervise construction'. Peterson noted no other changes to the cost estimate or plans since the public hearing. Motion by Knutson to adopt and sign Resolution 2024-9 for the Wedgewood Valley Stormwater Improvement Project Assessment with the change to language under #2, second by Padesky. Motion carried unanimously. Town Clerk will publish and send a copy to the residents being assessed.
6. Multiple Dog Application. Tabled until more information on the 3rd dog.

7. Flood Resilience Grant Application. Peterson explained the grant program and reviewed the project description. Peterson noted discussions with Bolton and Menk engineers on cost estimates for the Study. Peterson noted the project would be to reduce overall flooding and erosion in the Mormon Coulee Creek Watershed. Peterson noted there is a minimum 25% match for the grant. Heal asked if this would be a 2025 project, Peterson answered it could potentially occur in 2025 depending on budget availability. Motion by Candahl to adopt and sign Resolution 2024-10 for the Flood Resilience Grant Application, second by Knutson. Motion carried unanimously.
8. Millstream Addition Project. Peterson explained the need for a public input meeting for this project to get an idea from residents what problems exist in this subdivision. Berg will check the availability at All Star January 6th to the 10th and the meeting will be scheduled that day at 6:00 p.m.
9. 2025 Fee Schedule. Change language from '3rd Dog Application' to 'Multiple Dog Application'. Motion by Heal to approve fee schedule with the change of the Multiple Dog Application language, second by Knutson. Motion carried unanimously.
10. Shelby Youth Ball (SYB) 2025 Season. Peterson reported that she, Candahl, and Padesky, met with Aaron Sill regarding SYB. Peterson suggested an idea to have the Parks and Vacant Land Committee be the umbrella committee for SYB and have town staff handle most of the administration for SYB for the 2025 season. SYB committee members would still assist with running the program. She will meet with SYB and bring the matter back to the Town Board at a future meeting.

Motion by Heal to recess for Budget Hearing at 6:00 p.m., second by Padesky. Motion carried unanimously.

Motion by Padesky to resume Town Board Meeting at 6:30 p.m., second by Knutson. Motion carried unanimously.

11. Approve 2025 Budget. Motion by Padesky to approve 2025 budget with changes, second by Knutson. Motion carried unanimously.
12. Administrator and Public Works Report.
 - a. Peterson noted guardrail on Boma Road was completed. Candahl noted the hot mix patching around the guardrail was completed this afternoon.
 - b. Peterson noted an expense of \$11,000.00 for concrete driveway aprons on the Hickory Lane project. Quote just received for the additional concrete, and construction season is ending soon.
 - c. Town's Association District Meeting at 6:30 on 11/21/24.
13. Chairman and Supervisor Reports.
 - a. Heal reiterated the request from the Blufflands Coalition to get an MOU signed and to get a list of projects completed by the Town of Shelby for their annual report.

- b. Knutson reviewed the La Crosse County meeting that she attended. Knutson noted discussion by the County on the funding requests and land acquisition.
 - c. Knutson noted a conversation with a potential applicant for the Parks Committee.
 - d. Heal noted there was a potentially homeless person at the Shelby Ball Shelter.
 - e. Knutson noted she received a voicemail from Amy Marsolek stating that the Lions Club finished setting up for the Lights in the Park. Town Staff gave approval for the event since the Lions Club was not making any changes from last year. Staff will make sure to inform the Board in the future.
 - f. Heal noted the concern received about the lack of lighting on the Shelby sections of Cliffside Drive. Discussion on streetlights. Heal also received a complaint about lawn grass at one of the properties. Heal will get the address to Town Staff for enforcement.
 - g. Ehler noted a call received about a woman who was almost in an accident because of a Town of Shelby Fire Department Officer in their personal vehicle. Peterson will request a policy from the Fire Department regarding emergency lights, sirens and speed.
 - h. Candahl noted Rescue 1 was looked at by a mechanic. Peterson clarified that this is one of the trucks that the Town is selling. Candahl stated potential of up to \$9,000.00 to make the truck operable before it can be sold. Discussion on use for fire trucks and rescue vehicles and maintenance records.
 - i. Candahl stated the Pumper the Town is selling is stored at the County garage in St. Joes. Peterson noted La Crosse County is allowing the Town to store the trucks there, but if that ends, there will be a storage shortage.
 - j. Discussion on hiring new firefighters. Peterson will reach out to the Fire Department to establish a policy for retention and training. Will check the SOG's were updated to reflect a call minimum.
 - k. Candahl mentioned he will be scheduling a work date in December to clean up trails in Shelby.
14. Adjourn. Motion by Padesky to adjourn at 7:20 p.m., second by Knutson. Motion carried Unanimously.

Next Regular Meeting December 10, 2024 at 5:00 p.m.