



**APPROVED**

## Meeting Minutes

**Date:** Tuesday, October 31, 2023

**Time:** 4:32 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler, Town Administrator Christina Peterson, Public Works: Water Operator Dan Odeen

**ATTENDANCE LIST:**

**2024 Budget Public Hearing** Public Hearing called to order at 4:32 p.m. by Chairperson Knutson.

No Public in attendance.

Knutson closed the Public Hearing at 4:36 p.m.

Regular Meeting called to order at 4:36 p.m. by Chairperson Knutson.

### **Minutes from 10/12/2023**

Motion by Lynn to approve meeting minutes from 10/12/2023, second by Ehler. Motion carried unanimously.

### **Review and Approve Bills Payable**

Motion by Lynn to approve open invoices in the amount of \$25,417.98 and paid invoices in the amount of \$35.00 second by Ehler. Noted the change prior to meeting for steel to paid from water vs. sewer. Motion carried unanimously.

### **VA Venture Claim**

Peterson noted that she had emailed the commissioners a copy of the October 23<sup>rd</sup>, 2023, Summary Judgement regarding access to Skyline reservoir.

**Arbor Hills Water System - Intent to Apply (ITA)** Peterson reported that the ITA was submitted to the DNR to get on the list for the opportunity to apply for funding in the future for Iron Reduction for the Arbor Hills Water System. The application takes note if the SD2 Commissioners have had DNR Training and if the SD2 has an asset management plan. Peterson sent a link to the Commissioners for the training.

**Arbor Hills Iron Readings.** Odeen reported that he tests the system twice a week and is averaging around 0.10 for iron. Well 2 remains offline.

**2024 Fee Schedule.** Fees. Discussion regarding hook-up fees and assessments. The fees will be reviewed for 2024, and the water fees must follow the PSC approved tariff.

### **2024 Water Budget**

Peterson went over the proposed 2024 water budget. No application was made to Public Service Commission (PSC) for water rate increase and not recommended at this time. Questions on office rent paid to Town, how wages get allocated, and testing fees of approximately \$7,000 for lead and copper which only occur every 3 years. Peterson showed the cash flow projections and explained the need for additional revenue to catch up to the cash flow presented to the PSC. Motion by Ehler to approve the 2024 Water Budget, second by Lynn. Motion carried unanimously.

**2023 Property Tax Levy (Payable in 2024).** Ehler motioned to approve Resolution 2023-02 to adopt a property levy for 2023 payable 2024 in the amount of 75,000, second by Knutson. Motion carried unanimously.

**TOWN OF SHELBY**  
LA CROSSE COUNTY, WISCONSIN



**2024 Sewer Budget**

Peterson went over the proposed 2024 sewer budget, including the planned sewer lining expenses and the increase in wholesale rates from the City of La Crosse. Motion by Ehler to approve 2024 Sewer Budget with increase to sewer rates for Sanitary District #2 customers from \$123 to \$125 per quarter, second Lynn. Motion carried unanimously.

**Reports**

Public Works employee Eric Giese passed the water operator test.

Insurance update

Sewer lining update

Compressor delivery update. 12/15. Peterson asked Dan to get electrician on board.

**Adjournment** Motion Knutson at 6:34p.m. to Adjourn, second by Ehler. Motion carried unanimously.

Respectfully submitted,  
Christina Peterson,  
Administrator