



APPROVED

Meeting Minutes

Date: Thursday, October 28, 2021

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

OFFICIALS PRESENT: Commissioners: Kurt Knutson, Tim Ehler, Robert Lynn, Town Administrator Christina Peterson, Public Works Director Terry Wright, Town Treasurer Sara Jarr

ATTENDANCE LIST: Dustin Schultz, Denae Schultz (via Zoom)

1. Call to Order at 4:34 p.m. by Chairperson Kurt Knutson.
2. Minutes from 9/16/2021 and 10/14/2021. Motion by Ehler, second by Knutson to approve meeting minutes from 9/16/2021. Motion by Ehler, second by Knutson to approve meeting minutes from 10/14/2021. Motions carried unanimously.
3. Review and Approve Bills Payable. Motion by Ehler to approve \$24,257.63 in open invoices, and \$10,448.47 paid invoices, second by Lynn. Motion carried unanimously.
4. Sewer Claim – 4001 Glenhaven Drive (Schultz).
Knutson and Peterson recognized Dustin and Denae Schultz's claim submitted in writing and allowed time to for each of them to outline the financial and emotional impacts they have experienced from sewer back-up that occurred on 8/7/21. In addition, they have health concerns from being exposed to sewage. Knutson apologized on behalf of the Sanitary District #2 for what their family has endured. He further explained that Sanitary District #2 is a customer of the City of La Crosse and that their system does have limitations, especially during an extreme rain event. Peterson recommended denial of the sewer claim. Knutson motioned to deny claim, second by Ehler. Peterson will instruct Clerk to send a certified letter to the resident informing them of the denial and their options to pursue this matter further.
5. Sewer Claim – N2019 Stonecrest Road (Hanson).
Peterson checked State and DNR records and found proposed plans submitted by Davy Engineering. Drawings include an easement for an 8" sewer line to N2019 Stonecrest Road. However, there is not a record of an easement being recorded or an agreement with Sanitary District #2 filed. Nonetheless, video of the blockage in question shows it did not enter the 8" line but rather the property's 4" line. She also noted that Davy Engineering would charge the Sanitary District #2 to research the easement and files pertaining the property and development. Ehler suggested that it would be the property owner's responsibility to pursue further. Peterson and the Board agreed. Knutson motioned to deny claim, second by Ehler. Peterson recommended denial of the sewer claim. Peterson will instruct Clerk to send a certified letter to the resident informing them of the denial and their options to pursue this matter further.
6. Olympic Builders Pay Estimate #16. Estimate totaling \$59,746.00.
Ehler requested that the terms of liquidated damages in the contract and completion dates be reviewed. Ehler motioned to pay Olympic Builders Pay Estimate #16, second by Knutson. Motion carried unanimously.
7. Citizens' Concerns None.

TOWN OF SHELBY
LA CROSSE COUNTY, WISCONSIN



2800 Ward Ave
La Crosse, WI 54601
Phone: (608)788-1032
Email: info@townofshelby.com

8. Administrator Report

- a. Boma Road cost update has been requested from Becher Hoppe. They would like to do a field visit to review drainage in order best revise assessments. Ehler would also like to work on language for potential developers in this area.
- b. Continue to review ARPA fund rules and updates to find ways to utilize funds for Sanitary District #2 including for Boma Road and surrounding development.

9. Public Works Report

- a. Review of punch list items not completed on Well #2 (none), concern with building not being winterized properly. Knutson and Ehler requested that Wright contact SEH project manager to address immediately,
- b. Vista Sewer is finishing work on final 2 sections of sewer re-line, phase 1 of sewer re-lining project will then be complete.
- c. 10 meters need to be changed out to be read with new Trimble.
- d. Chemical Room split project has had all drawings and paperwork submitted to DNR, awaiting approval.
- e. Exposed sewer pipe off Ebner Coulee Road has been covered, some work to be completed.
- f. Sewer line flushing to begin in approximately 2 weeks.

10. Adjourn. Motion by Knutson to adjourn at 5:54 p.m., second by Lynn. Motion carried unanimously.

Respectfully Submitted,
Fortune M. Weaver, Town Clerk

Next Meeting November 18th, 2021, at 4:30 p.m.