



# TOWN OF SHELBY

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## Town Board Meeting Minutes – **APPROVED**

**Date:** Tuesday, October 15, 2024

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Padesky, Tim Ehler and Renee Knutson, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

**Absent:** None.

**Attendance List:** Dave Gebhart (W5462 Boma Road), Aaron Schut (W5457 Boma Road), John Sterling (W5419 Boma Road), Greg Marco (Shrine of Guadalupe), Corrine Lucas (W5102 Boma Road), Becket Ghioto (Shrine of Guadalupe), Gerald Reinke (W5373 Boma Road), Dean and Dianne Dickinson (W5370 Boma Road) Tyler Hastings (CBS Squared), Kevin Pape (Vierbicher for Shrine of Guadalupe), and Char and Mark Deisting (W5405 Boma Road).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 10/1/2024. Knutson asked about .gov changeover, Erdman confirmed the changeover happened, staff can make sure everyone gets logged in. Motion by Knutson to approve the minutes from 10/1/2024, second by Padesky. Motion carried unanimously.
3. Bills Payable. Motion by Heal to accept closed invoices for \$44,621.47, second by Padesky. Heal asked if the Scott Construction bill for Bloomer Mill is the final, Candahl answered the project is complete. Heal asked about the Trees Today Nursery for parks, Wright answered it was for chips for all parks that needed them. Heal asked about fire hydrant rentals, Candahl answered the Town rents the hydrants from the Sanitary District and pays quarterly. The Town also rents 3 hydrants from the City of La Crosse. Motion by Padesky to pay open invoices for \$171,068.47, second by Ehler. Motions carried unanimously. Candahl added that the Charter/Spectrum billing will change due to service changes.
4. Public Comment.
  - a. Corrine Lucas (W5102 Boma Road) concerned about the ditch full of riprap on Boma Road. Ms. Lucas stated that there is no shoulder, and the large ditch is a safety concern for drivers and pedestrian traffic.
  - b. Gerald Reinke (W5373 Boma Road) noted that if there is a vehicle parked on either side of the road, there is only room for one lane of traffic.
  - c. Dean Dickinson (W5370 Boma Road) is unhappy with the engineering of the project. Mr. Dickinson reiterated the concerns of his neighbors.
  - d. John Sterling (W5419 Boma Road) is concerned about liability for the Town if there is no guard rail, also concerned about the ditches when backing out of his driveway.

- e. Dave Gebhart (W5462 Boma Road) asked about the different materials in the ditch on the North side of the road versus the South side of the road. Asked if there is a plan to maintain the ditches since they are too steep for residents to maintain.
- f. Aaron Schut (W5457 Boma Road) asked if there is a course of action to ask the contractor to fix some of these issues.
- g. Peterson commented that there are still some items that need to be completed by the contractor and while the project seems like it's finished, there are still some things that need completion. Candahl acknowledged the need for safety precautions.
- h. Tyler Hastings explained velocity issues and ditch construction. Hastings explained that curb and gutter could not handle the quantity of water that is in certain areas where water needs to be kept off the road. Hastings noted that CBS Squared has started preliminary discussions to address the concerns of residents. Options for solutions to remedy these concerns will be offered based on the discussions and what can be done from an engineering standpoint. Hastings hopes to have an update within a few weeks.
- i. Dave Gebhart (W5462 Boma Road) suggested withholding money from the engineer versus the contractor since that might be where the issues lie.
- j. Dean Dickinson (W5370 Boma Road) – thinks the erosion will be a problem regardless, there should have been other options explored.
- k. Aaron Schut (W5457 Boma Road) – shared that with 3 inches of rain parts of the ditch are already washed out. Commented that the straw and grass seed were washed out by the contractor when they came to water to keep the dust down.
5. Certified Survey Map (CSM) for Shrine of Our Lady Guadalupe, Inc. Peterson noted the Planning Commission reviewed this request for this property. Peterson added there is an annexation request ongoing for this same area. A representative from the Shrine reviewed the request stating a new building being proposed sits over the line of a parcel that is in the City of La Crosse and a parcel that is in the Town of Shelby. Kevin Pape (Vierbicher) reiterated the municipal boundaries and added that the CSM is consolidating parcels to avoid that. Pape stated the county wants the right of way on County Road MM. Peterson would like to talk to the attorney before making a recommendation due to the annexation involved. Pape noted the annexation is to the right of way on County Road MM. Motion by Padesky to table until the next meeting so Peterson can speak to an attorney, second by Knutson. Motion carried unanimously. Peterson noted that there is a meeting on October 29<sup>th</sup> where the board can review it.
6. Boma Road West – JR Strupp Pay Request + Change Orders. Peterson reviewed change orders 1-4. Peterson reviewed change order 5, request for additional payment for work to repair the Brightspeed line. Peterson noted the options for payment amounts for the 5<sup>th</sup> change order. Discussion on changes to material quantity. Discussion on amount to pay for the change order 5. Motion by Padesky to pay \$17,000.00 plus the \$5,000.00 from Brightspeed and the \$3,000.00 credit from the engineer for a total of \$25,000.00, second by Ehler. Motion carried 4 in favor, Heal voted against. Motion by Padesky to accept

change orders 1-4 accepted, second by Heal. Motion carried unanimously. Motion by Padesky approve pay request plus the \$25,000.00 from the earlier change order \$479,071.21, second by Ehler. Motion carried 4 to 1.

7. Wedgewood Drive East – JR Strupp Pay Request + Change Orders. Peterson explained change orders 1-7. Wright provided additional information on drainage. Change order 4 tax was charged, Town should be tax exempt. Motion by Padesky to approve change orders 1-7 with the tax removed from 4, second by Ehler. Motion carried unanimously. Motion by Padesky to approve pay request, second by Heal. Motion carried unanimously.
8. Wedgewood Valley Project Report and Schedule Assessment Hearing. Peterson reviewed project plans. Discussion on drainage and erosion control. Discussion on potential dates for a public assessment hearing set for November 13<sup>th</sup> or 14<sup>th</sup> depending on availability. Candahl motioned to change the amount to 30% over 3 years with 3% interest, second by Padesky. Motion carried unanimously. Motion by Padesky to approve report on special assessments and order the hearing on public assessment, second by Heal. Motion carried unanimously.
9. 2025 Employee Benefits. Peterson reviewed a summary of benefits for 2025. Motion by Heal to approve 2025 benefits, second by Knutson. Motion carried unanimously.
10. Application for State Trust Fund Loan. Erdman noted interest rates dropped from 6% to 5% which will save around \$35,000.00 on the loan. Motion by Padesky to approve the application , second by Ehler. Motion carried unanimously.
11. Resolution 2024-6 for Authorization of Financing. Motion by Padesky to approve and sign the resolution, second by Knutson. Motion carried unanimously.
12. Administrator and Public Works Report.
  - a. Peterson reported upcoming meetings.
  - b. Budget Hearing for La Crosse County is on November 12<sup>th</sup>.
  - c. ORA is having an event at the trail farm on Saturday, October 19<sup>th</sup>.
  - d. Josh Blum resigned from the Parks Committee.
  - e. Sanitary District Budget hearing on October 23<sup>rd</sup> at 5:30 p.m.
  - f. Towns Association District Meeting on November 21<sup>st</sup> at the Fire Station Annex.
  - g. Peterson meeting with Jed Olson to talk about ORA plans.
  - h. December 11 is the new date for the Motion for Summary Judgement for the legal action against the City of La Crosse.
13. Chairperson and Supervisor Report.
  - a. Candahl reported almost everyone on the Town Board and staff has done a tour, Ehler needs to complete a tour.
  - b. Candahl and Knutson have been working on the project for the Butterfly Trail, improvements should be completed before the end of this week.
  - c. Candahl reported the Fire Trucks have not sold, will likely need to store for this winter.
  - d. Candahl reported new locks and keypads being set up at the Fire Station and Town Hall.
14. Fire Department Report. None.

15. Adjournment. Motion by Heal to adjourn at 7:46 p.m., second by Knutson. Motion carried unanimously.

Next working meeting will take place Tuesday, October 29, 2024 @ 8:00 a.m. at the Fire Annex.

Next regular meeting will take place Tuesday, November 19, 2024 @ 5:00 p.m. at Town Hall.

Next special meeting and budget hearing will take place Tuesday, November 19, 2024 @ 6:00 p.m. at Town Hall.

Respectfully Submitted by Fortune M. Berg, Clerk