



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelbywi.gov
🌐 www.townofshelbywi.gov
📘 www.facebook.com/townofshelby

Planning Commission Meeting Minutes – **APPROVED**

Date: Tuesday, October 14, 2025

Time: 4:00 p.m.

Location: Town Hall – 2800 Ward Ave, La Crosse, WI 54601

Present: Commissioners Mike Kendhammer, Karen Kouba, and Meg Paulino, Supervisor Marlene Heal, and Administrator Christina Peterson.

Excused: Chairperson Elliott Bujan, and Commissioners Al Schulz and Dave Gebhart.

Attendance List: Tom and Julie Cleven (4100 Glenhaven Drive),

1. Meeting called to order by Kendhammer at 4:30 p.m.
2. Minutes from 9/9/2025. Motion by Kouba to approve minutes from 9/9/2025 with corrections, second by Heal. Motion carried unanimously.
3. Public Comment. No public comment.
4. New Commissioners Appointed. Berg introduced Meg Paulino and noted Dave Gebhart will be at the next meeting.
5. Setback Variance for a Shed – Parcel No. 11-866-0 (Cleven, 4100 Glenhaven Drive). Berg reviewed the variance request received. Cleven noted the limited area available for building on the property. Peterson provided additional information on the setbacks for navigable water ways. Motion by Kouba to recommend approval of the variance to La Crosse County, second by Paulino. Motion carried unanimously.
6. Driveway Variance – Parcel No. 11-2684-0 (Binegar, N1830 Willow Trail). Berg explained the request. Discussion on driveway requirements and ordinance language. Motion by Heal to recommend approval of a width equal to the largest width of nearby driveways, second by Kouba. Motion carried unanimously. Staff directed to review surrounding driveways and report widths to the Board.
7. Administrator Report.
 - a. Peterson reported on state law requiring Planning Commission to review the purchase of new buildings. Peterson reviewed storage opportunity and lease for the building at 2605 Coulee Ave.
 - b. Peterson reported on Wisconsin Town's Association Conference attended.
 - c. Peterson reported Ordinance updates ongoing.
8. Commissioner Reports. None.
9. Adjourn. Motion by Kouba to adjourn at 5:33 p.m., second by Kendhammer. Motion carried unanimously.

Next Regular Meeting November 11, 2025, at 4:30 p.m. at Town Hall.

Respectfully submitted, Fortune Berg, Clerk