



# TOWN OF SHELBY

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## Park and Vacant Land Committee Draft Meeting Minutes – **APPROVED**

**Date:** Monday, October 14, 2024

**Time:** 5:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Renee Knutson; Committee Members, Jean Wiggert, Monica Redmond, Jeffrey Butler; Administrator Christina Peterson.

**Absent:**

**Attendance List:** None

1. Meeting called to order by Knutson at 5:30 p.m.
2. Approve Minutes. Motion by Butler to approve minutes from 9/9/2024, second by Redmond. Motion carried unanimously.
3. Public Comment. None.
4. Minutes Updates. <discussion>
5. Walking Trail Maps. Knutson acknowledged Josh Blum's work on the map and informed the committee that Jason from Digisage will be finalizing the map.
6. Eagle Scout Update. Knutson reported that Carson Schilling and team, has been onsite at the Butterfly trails and worked on clearing overgrowth from trails. Public Works will rent a machine to get into narrower trails. Will Schilling was also on site to measure off shoot trails.
7. Park Signage. Knutson and Town Chairman Candahl visited the trail areas to identify areas to install signage for emergency locations. They also looked at areas for boundary signage. Wiggert asked about the trail on the ridge by Willow Heights development, because she was told it is private. Work continues on Park signs and Subdivision signs, and Knutson will set up a meeting with La Crosse Sign.
8. Parks and Town Land Ordinance. Ordinance has gone through additional revisions and presented to Town Board.
9. Grant Opportunities. Peterson explained that an application was submitted to the County through the Blufflands funding for trail signage, mapping, and land management. The request was for \$14,500. Knutson requested a budgetary quote from Upper Midwest Athletic Construction for two tennis courts. This is the same vendor that City of La Crosse has used. We will also be looking into a grant to support the court improvements.

10. Park Condition Assessments. Knutson reported that our insurance company may give a credit if we show good will and complete park assessments on a regular basis. It is not required by the insurance company to complete assessments. Wiggert had an idea for a new box car feature on Drive In Road, but realized that the space is no longer paved... but grass. Peterson introduced the National Recreation and Park Association's Certified Playground Safety Program and noted that there are two certified inspectors in the area.
11. Landscape Maintenance. Related to park condition assessment. Knutson suggested a park tree maintenance plan. Redmond suggested this would be a great internship opportunity for an arborist student. (ie. Steven's Point)
12. Reports: Peterson gave information regarding the ORA Trail Farm event occurring this Saturday and upcoming meeting she has with Jed Olson. Knutson read a sincere letter from Josh Blum resigning from the committee. Knutson gave thanks for his contribution.
13. Adjournment. Motion by Butler to adjourn at 6:32 p.m., second by Redmond. Motion carried unanimously.

Next regular meeting will take place Monday, November 4, 2024 @ 5:30 p.m.

Respectfully Submitted by Christina Peterson, Administrator.