



**APPROVED**

## Draft Meeting Minutes

**Date:** Thursday, October 12, 2023

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler, Town Administrator Christina Peterson, Public Works Foreman Terry Wright, Water Operator Dan Odeen

**ATTENDANCE LIST:** Matt Dregne, Stafford Law (closed meeting)

Call to Order at 4:30 p.m. by Chairperson Kurt Knutson.

### **Minutes from 8/22/23, 9/14/2023 and 9/20/2023**

Motion by Knutson to approve meeting minutes, second by Lynn. Motion carried unanimously.

### **Review and Approve Bills Payable**

Motion by Lynn to approve open invoices in the amount of \$ and paid invoices in the amount of \$, second by Ehler.

Motion by Knutson second by Lynn for paid invoices. Motion carried unanimously.

### **Citizens' Concerns**

Coachlite Estates managers had come to the Town Board meeting and had concerns regarding the pressure during water main flushing and notification of flushing. Dan has spoke with them about how to better control water pressure at their system, by adding a second pressure reducing valve. It would be at the expense of Coachlite Estates.

Dan Odeen reported one follow up with a high water bill and a request for a smaller meter, less than the existing 1".

**Arbor Hills Reservoir Phase I update.** Still waiting for Municipal Well to put screen on pump that was raised. It is in use but has a vibration.

### **Arbor Hills Reservoir Phase II – Construction Management**

The project is planned to start in December. At the pre-construction meeting it was noted that the delivery of the chip for the jockey pump will be delayed, but everyone agreed to get everything else up and going and install the chip when it comes. The jockey pump will not be in operation until the chip comes. The chip will run the VFD of the motor. Steel for the weir is ready, but the work will wait until the other project starts. Steel will be eligible for reimbursement under the loan. Two change orders were discussed. One to move back completion date. The other is to take out of the contract the work to install the flush to waste since work will be done by Town Public Works. Motion by Knutson to approve CBS squared proposal for construction management, second by Ehler, motion carried unanimously. Terry will be the main contact for CBS Squared.

### **Reports**

Wright reported that Level is working on t-sewer liners in Coulee Springs Road. Visu Sewer is coming next week for the other sewer lining work.

Odeen reported the latest water sampling had no detections, including no PFAs.

**TOWN OF SHELBY**  
LA CROSSE COUNTY, WISCONSIN



**Closed Session 5:10 p.m.** Motion by Knutson, second by Lynn go into closed session pursuant Closed Session pursuant to Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business. Arbor Hills Well Project.

Motion by Knutson to go into open session at 5:59 p.m., second by Ehler. Motion carried unanimously.

**Adjournment** Motion by Ehler at 6:01 p.m. to Adjourn, second by Knutson. Motion carried unanimously.

Respectfully submitted,  
Christina Peterson,  
Administrator