



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelby.com
🌐 www.townofshelby.com
📘 www.facebook.com/townofshelby

Town Board Meeting Minutes – **APPROVED**

Date: Tuesday, October 1, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal and Renee Knutson, Fire Chief Tony Holinka, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Absent: Supervisors Tim Ehler and Tim Padesky.

Attendance List: Mark Perpich (W5313 Boma Road).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 9/10/2024. Knutson suggested grammatical change and that the Sanitary District be noted as part of the joint meeting, but not include the commissioners in the attendance and absent lists. Motion by Knutson to approve the minutes from 9/10/2024 with changes, second by Heal. Motion carried unanimously.
3. Bills Payable. Knutson asked about dirt around sign for Anita Dickman, Candahl answered that Anita purchased dirt to landscape for the Fire Department. Motion by Heal to pay open invoices for \$118,981.11 and to accept paid invoices for \$16,188.20, second by Knutson. Motion carried unanimously.
4. Public Comment. None.
5. Mark Perpich Driveway Request (W5313 Boma Road). Peterson gave a quick summary of the request. Perpich is requesting to be paid the amount for concrete replacement to go towards repairing his brick driveway. Peterson confirmed the common practice is to pay for the concrete or asphalt that was disturbed during construction to be replaced. Discussion on the regrading and brick laying for the affected area. Perpich noted a lot of the old bricks were saved. Discussion on reimbursement. Motion by Heal to pay up to \$3,500.00 towards the cost of repairing the brick, second by Knutson. Motion carried unanimously.
6. Award Bid for Crestview Place and Hickory Lane. Peterson reviewed the bid received from Mathy Construction for \$92,055.00. Motion by Knutson to award the bid to Mathy Construction, second by Heal. Motion carried unanimously.
7. Application for State Trust Fund Loan. Erdman noted that the interest rates went down by 1%. Paperwork was not received for this meeting. Tabled until a future meeting.
8. Resolution 2024-6 for Authorization of Financing. Resolution tabled until a future meeting.
9. 2025 Budget and 2024 Budget Status. Peterson reviewed the projected year end of 2024 from July. Peterson noted the most current budget status is on track. Peterson wants to talk about big picture items for 2025 to guide staff discussion and planning. Peterson

reviewed the draft of the Capital Improvements Plan. Discussion on policy decisions that affect the budget. Discussion on benefits and wages. Peterson noted the budget needs to be complete for the hearing on November 19th. Discussion on a budget work session October 29th budget work session at fire station annex at 8:00 a.m.

10. Administrator and Public Works Report.

- a. Peterson reported no updated pay requests or change orders from JR Strupp.
- b. Peterson expects the Wedgewood Valley project estimate from the engineer soon.
- c. Peterson noted an opportunity to apply for a pre-disaster flood resilience grant through Wisconsin Emergency Management for up to \$300,000.00 for an assessment of flood issues. Peterson submitted an intent to apply for the Mormon Coulee Creek Watershed, which covers a lot of the Town area. This grant would allow Shelby to hire a consultant to identify flood issues and potential mitigation. Peterson applied for \$175,000.00.
- d. Peterson is attending Incident Command training with La Crosse County to learn about emergency management plans and procedures.
- e. Erdman noted the request to update the website to .gov was approved.

11. Chairperson and Supervisor Report.

- a. Candahl and Knutson took a tour of the Butterfly Trails. Candahl wants to do more tours so Town Staff, Town Boards and Committees can see different areas of Shelby firsthand.
- b. Knutson read an email from Tim Padesky. He has questions regarding Shelby Ball. Knutson gave the information to Peterson for review.

12. Fire Department Report. None.

13. Adjournment. Motion by Heal to adjourn at 6:39 p.m., second by Knutson. Motion carried unanimously.

Next regular meeting will take place Tuesday, October 15, 2024 @ 5:00 p.m.

Respectfully Submitted by Fortune M. Berg, Clerk