

**TOWN OF SHELBY BOARD MEETING MINUTES**

**DATE:** October 19th, 2015

**LOCATION:** Shelby Town Hall

**TIME:** 4:30 PM

**TOWN OFFICIALS PRESENT:** Chairperson Tim Candahl, Supervisor Joyce Wichelt, Supervisor Tim Ehler, Administrator Jeff Brudos, Clerk Michelle Kind 4:40pm

**TOWN OFFICIALS EXCUSED:** none

**ATTENDANCE LIST:** see attached

1. Call to order at 4:32pm by Candahl.
2. Motion by Wichelt/Ehler to approve the minutes of October 12th, 2015. Motion carried.
3. Motion by Wichelt/Ehler to approve the payment of bills as presented in the amount of \$30,537.12. Motion carried.
4. Citizens Comments:
5. Motion by Ehler/Wichelt to recommend approval of the County Board variance Tax Parcel 11-847-0, Kurt Knutson, 2231 Hiawatha Avenue to build a living room addition that has a side yard setback within 7' from the property line. Motion carried.
6. Motion by Ehler/Wichelt to recommend approval of the variance for a shared driveway from Town's Ordinance 2.08 with Hegenbarth at W5457 Boma Road. The new home will be placed at W5461 Boma Road/Parcel # 11-1002-0. David & Patricia Gebhart reside at W5374 Boma Road. Easement agreement will be required by both parties. Motion carried.
7. Discussion held on the Health Insurance Benefits for Town Employees. Motion by Ehler/Wichelt to approve the Town/Employee cost share of the average of the four Health care plans at 85% & 15% for full time employees. Motion carried.
8. Discussion held on wages for Town Employees. Wichelt requested each employee be reviewed and therefore go into closed session at the next meeting. Item tabled to next meeting.
9. Discussion held on the purchase of a new mower tractor. Brudos brought forth a proposal to move the mower to 2016 budget. Then to bring the 1-Ton Truck from 2016 to 2015. A 1-1/2 ton truck is being recommended at a cost of \$71,000 with a trade in of \$15,000 for the plow truck. Net cost \$56,000. Motion by Ehler/Wichelt to approve the budget changes and order the 1-1/2 Ton truck. Motion carried.
10. Discussion held on the 2015 Budget adjustment Brudos gave a spreadsheet and review for the line items - see attached. Motion by Wichelt/Ehler to accept budget adjustments of \$241,800 for a total of \$2,698,300 for 2015. Motion Carried.

11. Administrator/Treasurer report – see attached. The Board approved the office to plan a Holiday party for December. The Board to get any date conflicts to the Office so we can check reservation options preferably in the Town of Shelby. Year end gift cards for employees were approved by the Board and will be obtained by the Rotary Club per Wichelt's suggestion for Kwik Trip gas cards. No update on Cell Tower. Engineer working on water on the ridge and water to Mobile Home courts. The Planning, Sanitary, and Town Board attended a closed meeting on 10/15/15 to discuss boundary agreements.
12. Clerk reported The WI Town's Convention is Oct 25-27, if attending let office know.
13. Candahl asked noted Coulee Vision 2050 meeting and requested Planning attend.
14. No supervisor reports.
15. Town Board went into a working meeting for the 2016 Town Budget at 5:16pm. Brudos noted items in the budget are before any Water on the Ridge contribution. Manufacturing assessment numbers are also still needed from the State to complete the tax levy. Ehler noted if the water improvements go in for the Mobile Home courts the \$200K for Park Improvements could be used to provide water to Pammel Creek Park. Brudos gave a three year time line and proposal on road work for the Town – see attached.
16. The Town Board came out of the working meeting.
17. Meeting was adjourned at 6:05pm.

Next regular scheduled meeting to be held is Monday, November 9th, 2015.

Respectfully submitted,  
Michelle Kind, Clerk WCMC