

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: October 12th, 2015

LOCATION: Shelby Town Hall

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Joyce Wichelt, Supervisor Tim Ehler 4:50pm, Administrator Jeff Brudos, Clerk Michelle Kind

TOWN OFFICIALS EXCUSED: none

ATTENDANCE LIST: see attached

1. Call to order at 4:30pm by Candahl.
2. Motion by Wichelt/Candahl to approve the minutes of September 28th, 2015. Motion carried.
3. Motion by Wichelt/Candahl to approve the payment of bills as presented in the amount of \$25,825.19. Motion carried.
4. Citizens Comments: Terry Schlichenmeyer of State Road requested additional police patrol due to possible suspicious activity in Pammel Creek Park. She will relay the information to the Police Dept with vehicle make, model, license plate #, etc if observed. Peggy Gebhart inquired on a driveway permit for a new home on Boma Road and will work with Fogel and Brudos to review the specs.
5. Motion by Wichelt/Candahl to recommend approval of the County Board variance for Tax Parcel 11-1629-1, Imhoff Trust at 2707 Burr Oak St. East to retain an existing closed fence that lies within the setback of a Highway. Motion carried.
6. Discussion held on Single Stream Recycling, Brudos gave update with proposal and cost summaries-see attached. Residents have previously expressed a need for a bigger container recycling more items. This would replace the blue totes. Motion by Candahl/Wichelt to approve the change to Single Stream Recycling starting approximately April 1st, 2016. Motion carried.
7. Discussion held on the purchase of a new plow truck. Brudos gave update with proposal and cost summary-see attached. Current trucks range in age from 1996-2009. Wichelt inquired on the maintenance cost of current trucks. Motion by Candahl/Wichelt to approve a new International dump truck with plow and box including a 7 year maintenance contract as per specs. Motion carried.
8. Discussion held on adding a Permanent Part Time person to the Road Crew. Brudos gave update with proposal and cost summary-see attached. Current part-time hour cap does not allow for hours exceeding 1,200. Permanent part time position would provide seasonal flexibility with hours while obtaining qualified employees. Motion by Ehler/Wichelt to approve the position of a permanent part time employee for the Road Crew not to exceed 1,600 hours. Benefits as stated in Employee Handbook start upon hire of current employee. Motion carried.

9. Discussion held on Health and Dental Insurance for Town employees. Wichelt inquired on closed session. The WTA was consulted and deemed that employee benefits for all employees cannot go into closed session. Brudos gave an update and cost summaries-see attached. It was recommended by Bill Heinz that since the health care shop numbers are not out yet, that it will be most cost effective to stay with the State plan. Ehler noted the insurance increase trend for the area is 8.9% increase. Delta Dental plan would be thru Brown and Brown Insurance. State Plan due date to acknowledge participation is October 15th. Wichelt requested to review the Town and Employee share currently at 85% / 15% with 80% / 20% at the next meeting. Motion by Ehler/Wichelt to continue on the State Health care plan for 2016. Motion Carried. Motion by Ehler/Wichelt to accept the Delta Dental plan with Brown and Brown for 2016. Motion Carried.
10. Fire Department report – see attached. Wichelt inquired on number of responders per call. Candahl explained the new FD app for Responders phones called “Who’s Responding”. It showed who is available for a call, who has responded so far, and their location. Ehler noted the Fire Dept did a nice job at the Freedom Walk Sept. 11th.
11. Police Department report – see attached. Patrol Miles grant ended in September.
12. Administrator/Treasurer – see attached. County recommended to approve the Conditional Use Permit for the Cell Tower and added a caveat to co-locate on existing towers, structures, or water towers if available. Brudos asked the Board to look at their calendars for a working meeting to discuss the budget. Park Committee meeting Wed. 10/14/15 will be at Mormon Coulee Park. Planning Meeting 10/15/15 will be a closed meeting with Town Board and Sanitary District.
13. Clerk reported the Sept Bank Reconciliation spreadsheet and noted the next Board meeting is a week early on 10/19/15. The WI Town’s Convention is Oct 25-27, if attending let office know.
14. Candahl asked Supervisors to consider what they would like to contribute to the City towards negotiations for the Boundary agreements and Coulee Vision 2050 for the meeting Thursday. He is meeting with Council members for discussions.
15. Supervisor Ehler reported residents he spoke with were in support of the Assessment for fire protection as being discussed in their Water on the Ridge project.
16. Meeting was adjourned at 5:46pm.

Next regular scheduled meeting to be held is Monday, October 19th, 2015.

Respectfully submitted,
Michelle Kind, Clerk WCMC