

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Town Board Meeting Minutes

Date: Tuesday, January 4, 2022

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Supervisors Renee Knutson, Marlene Heal, Tim Ehler and Tim Padesky, Administrator Christina Peterson, Treasurer Sara Jarr, Public Works Director Terry Wright, and Clerk Fortune Weaver, Fire Chief Tony Holinka.

Town Officials Excused: Supervisor Tim Padesky

Attendance List: Eric Kvamme, Terry Gerke and Tim Gerke (Shelby Road Crew).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 12/7/2021. Motion by Heal to approve minutes with grammatical changes, second by Knutson. Motion carried unanimously.
3. Bills Payable. Heal questioned Storage Space Lease. Jarr explained initial from when lease was signed, a prorated amount was paid in addition the town paid for January and February. Knutson asked a question about Christmas gifts, Peterson responded. Jarr mentioned payment for the loan from Coulee Bank has been made. Motion by Heal to approve paid invoices for \$452,152.91, second by Knutson. Motion carried unanimously.
4. Citizen's Concerns. None.
5. Fire Department Boat Purchase. Holinka noted the social club's approval \$34,558.75 for a new boat. This boat will have the space to allow for transport of responders and patients. Holinka reiterated that this purchase was made thanks to donation funds from the Chicken Q, Camper Raffle, and Game Feeds. The social club will be asked for a navigator, depth finder, and lights in the future, but the boat committee will do more research on that equipment before a proposal is made. Holinka noted the new boat will allow for the department to respond to calls more efficiently. Motion by Knutson to spend appropriate funds out of Fund B to purchase boat, second by Ehler, Motion carried unanimously.
6. Fire Department Report.
 - a. Holinka noted 2% dues audit coming, likely on January 19, 2022. April Hammond from Health and Human Services audits the 2% dues making sure money is being spent appropriately. Jarr assisted Holinka with compiling preliminary information. Invoices and inspections have been collected to provide for the audit.
 - b. AFG grant submitted for dual band radios (which will allow Shelby Fire Department to communicate with entire county and Vernon County) and swift water rescue equipment.
 - c. Three new fire fighters hired. Entry level classes begin January 18th. Two more potential applicants.
 - d. Local program helping to introduce highschoolers to the skills and training needed for Fire Fighting and EMS. Shelby will acquire a student from Aquinas High School who will have completed Fire 1 and EMS 1 by the time they graduate which saves the town money for training.
 - e. Holinka will attend leadership training on January 14th by a FDNY Lieutenant. Hosted by WTC, sponsored by LCFD grant.
 - f. Run Times in December will be reported at the next meeting.
7. Rezone - Sara Hass Parcel 11-1111-2. Candahl noted location of the property. Knutson asked if there is a goal for rezoning. Peterson explained that the property had been previously subdivided, and a

rezoning request was not made at that time as required by La Crosse County. Peterson noted the county needs to go through the process of rezoning after the fact as a formality, and the rezone is in line with the existing future land use plan. This rezone will be from Agricultural to Rural. Motion to recommend approval of rezone to La Crosse County by Ehler, second by Knutson. Motion carried unanimously.

8. Compensation Adjustment: Kvamme, Wright, and Peterson. Peterson explained information regarding compensation adjustment and the information received from an attorney. Discussion on the different ways to give insurance benefits and packages, to compensate employees that are not on the health insurance plan or do not fully utilize the plan. Ehler explained FSA and HRA limitations. Peterson stated that the attorney advised the town that compensation could be added for employees which must be taxed as income. Peterson requested the board review additional compensation for Wright, Kvamme and herself. The amount for Wright would be to replace what was previously agreed upon when the Town utilized an HRA. The amount for Kvamme was to add compensation since he is not able to receive the pre-tax HSA. The amount for Peterson was to add compensation for her contract in recognition of higher premiums under her spouse's plan. Kvamme questioned why his request for this arrangement was denied in prior years. Ehler reiterated that the plan he was on was not an HSA sponsored plan, therefore the town was not allowed to give him the pre-tax HSA contribution. Kvamme asked why it's happening now. Peterson explained that she took the step to consult an attorney to see if there was a way to provide an equal benefit. Peterson recommended the item be tabled so parties have an opportunity to consult legal counsel before a decision is made. Kvamme, Peterson and Wright have the option to opt out. Concerns about any issues with audits, etc. Jarr asked if the town is legally allowed to have its own HRA. Heal clarified that it needs to be taxed. Question on how this is to be paid out if approved, Jarr will check and see if the money can be a lump sum or if it must be added to the hourly wage. Candahl tabled the issue until it can be investigated further.
9. Future Land Use Plan. Peterson explained the process and needs of the county as it relates to the Future Land Use Plan. Candahl explained the different zones for residential development potential, Weaver confirmed. Candahl noted areas of interest on the map. Planning Commission has recommended approval of this draft map and the Town will recommend forwarding the draft map to the County at this time, the final map and plan will be officially adopted by ordinance at the end of the Comprehensive Plan Update Process. Peterson explained where the County is at with their planning for Future Land Use. Peterson mentioned meeting on January 13th for Stakeholders meeting. Candahl and Heal discussed the amount of time that has gone into this plan. Peterson explained the County's plan is set to be approved in March and the Town should have the future land use element finalized and sent to the County before the end of January. Peterson explained the importance of the text portion of the plan. Peterson wanted to have the board acknowledge that the map was presented and know that the map is being sent to the county.
10. Multiple Dog Applications. Weaver gave additional information received from Shelby Police regarding applicants. Motion to approve Multiple Dog Applications for all except Zietlow due to the number of dogs applied for (6 when the ordinance allows 4) by Candahl, second by Heal. Motion carried unanimously.
11. Willow Heights Easement Vacation. Peterson gave more information about vacating the easement and the County process. Motion to recommend approval to La Crosse County to make the change by Ehler, second by Knutson. Motion carried unanimously.
12. Police Policy 1.4. Tabled until next meeting.
13. 2022 Fee Schedule. Discussion on fees for 2022. Heal asked about pet fees and public works fees. Knutson asked about Sewer and Water fees, Peterson and Wright explained the PSC language and new requirements which add to the cost. Weaver explained minimal changes in Building Inspector

fees. Motion to approve 2022 Fee Schedule by Heal, second by Knutson. Motion carried unanimously.

14. Goose Island Connector Trail. Peterson gave information on the Highway 35 trail. The town is responsible for applying for grants, Peterson will investigate that further in hopes that there won't be any cost share by the Town. Peterson will apply for Transportation Alternatives funding (due January 28th) which is 80/20 payment. 20% that would fall on the town could be covered by a DNR grant. La Crosse County has indicated they would consider sharing in the cost because of their stake in Goose Island. Candahl noted the footage that belongs to the City of La Crosse and what is likely to be annexed into the City of La Crosse and noted that there should be some cost sharing from them as well. Candahl noted in 2022 the RoundABOUTs will be done, in 2025 road work from Sunnyside Drive by the school to the County line will be done. Peterson will be working on the grant application with several partner agencies.
15. Administrator Report. None.
16. Public Works Report.
 - a. The crew has hauled 40 loads of snow.
 - b. Christmas Tree pickup on 5th, 13th, and 20th of January.
 - c. E-waste & Cardboard Recycling Event on the January 6th. Nothing with a compressor accepted.
 - d. The crew is beginning service on trucks and other equipment
 - e. Complaints about rusty water in Arbor hills. Wells are running tandem 15 hours off and on each, a lot of sediment is being stirred up and causing discolored water in Arbor hills. Next Wednesday 12th supposed to be warmer outside, it will be flushed on that day and should take care of the problem. Well 1 turned off until it can be flushed. Knutson will put it on Facebook and Weaver will put it on website.
 - f. Going forward smaller trucks that are plowing will run in tandem so that more snow can be moved faster.
 - g. Town of Greenfield hired retired employee to plow snow going forward.
17. Supervisors Reports.
 - a. Candahl stated negotiations with the City on the Boundary Agreement hopefully before February. Town has reached out 3 times since November. Can note on the website that the city committee reconvened and we're hoping to have a new draft soon.
 - b. Candahl is waiting on engineers to come back on project on Boma Road -Becher Hoppe
 - c. Ehler asked about plow truck for sale. Wright commented that they want a minimum of \$24,000.00 or if they sell it at \$32,500.00 then they would give town \$30,000.00. If something happens to any of the trucks, then public works can go ahead and get the truck until it sells.
18. Park's report.
 - a. Knutson will send out report beforehand to the board.
 - b. Continuing to visit parks to educate committee members. May be suspended in winter months
 - c. Wright investigating frisbee golf signage- hoping to have new signs by spring.
 - d. Park signage and need for consistency- parks logo being redone. Parks logo incorporating similar attributes as the Blufflands Coalition but stands out as Shelby. Candahl would prefer having a logo that is just Shelby. Shelby can have its own colors. Peterson will try and find examples of La Crescent's signs.
 - e. Knutson noted possibility of maybe re-doing all town logos. Ehler noted this process was started 12 years ago. Using bluffs and river because the eagle and mill don't really represent Shelby.
 - f. Park and Vacant Land Committee will be doing parks element of Comprehensive plan and will include trails, paths, spaces, and more complete picture of what Shelby has to offer residents and public.

- g. Knutson noted the design and previous discussion of the Tempe addition sign. Knutson stated addition signs need to be updated, the town should strive for one each year.
- 19. Closed Session. Motion by Knutson, second by Heal to enter closed session at 6:35 p.m. Motion carried unanimously.
- 20. Open Session. Motion to return to open session by Knutson at 8:15 p.m., second by Heal. Motion carried unanimously
- 21. Adjournment. Motion by Knutson to adjourn the meeting at 8:16 p.m. second by Ehler. Motion carried unanimously.

Next Town Board Meeting – January 18, 2022 @ 5:00 p.m. at Town Hall, 2800 Ward Ave.

Respectfully Submitted, Fortune M. Weaver, Clerk