

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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## APPROVED

### Town Board Meeting Minutes

**Date:** Tuesday, January 18, 2022

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairperson Tim Candahl, Supervisors Renee Knutson and Marlene Heal, Administrator Christina Peterson, Treasurer Sara Jarr, Public Works Director Terry Wright, Clerk Fortune Weaver, and Officer Sean Horton.

**Town Officials Excused:** Supervisors Tim Padesky and Tim Ehler

**Attendance List:** None

1. Meeting called to order by Candahl at 5:01 p.m.
2. Minutes from 1/4/2022. Motion by Knutson to approve minutes from 1/4/2022 with suggested changes, second by Heal. Motion carried unanimously.
3. Bills Payable. Motion by Heal to approve paid invoices for \$21,835.74, and open invoices for \$73,961.52 second by Knutson. Motion carried unanimously.
4. Citizen's Concerns. None.
5. ARPA Funds. Peterson noted information from the Town's Association. Peterson gave an overview of the potential uses for the money. Heal asked for clarification if it can be used on roads, Peterson confirmed that it can be used on roads. Knutson confirmed the funds need to be allocated by December of 2024 and spent by December 2026, so decisions should be made quickly. Candahl noted generators that were talked about previously, and other equipment for the road crew that would help during flooding or other emergencies. Heal noted changing the signage has been discussed many times, funds could be used for that. Peterson noted that the funds could be used for a different project and that would free up money in the budget to be used for signage. Candahl wants the board to brainstorm and bring back ideas at a future meeting.
6. Mississippi Valley Conservancy Parcel 17-50247-45, 11-535-0, 11-536-1. Peterson gave information on the parcels that MVC has initiated discussion on donating to the Town of Shelby. Candahl gave information about the surrounding property that Shelby is looking to acquire. Peterson noted that the value of the parcel can be used as a match for additional grant applications, which would be a benefit for the town. Peterson clarified these would be donated at no cost to the town. Peterson noted the only restriction may be no mountain biking allowed on these parcels. Peterson and Horton agree that there are complaints from landowner about public entering the property through an easement, which will need to be addressed at some point. Knutson noted that it would be an exciting addition, the potential is there for extending our trail system. Candahl wants to have the Park and Vacant Land Committee review and make a recommendation to the board. Horton will provide additional information about the property and any issues he has been involved with before the Park's meeting.
7. No Parking Signs – Hypoint Drive and Skyline Drive. Peterson would like to see the Board give Wright the authority to put up no parking signs as needed for plowing issues. Wright gave information on the ongoing issues with cars parking in such a way that it makes snow plowing difficult and potentially dangerous. Residents have been asked to utilize driveways and park on one side of the road by Public Works, Police and other surrounding residents with larger vehicles that have trouble passing through. With no signs, there is no authority to have the cars towed or for any citations to be written. Candahl noted if a permanent sign can be put there for November to March No Parking,

or temporary signs that will allow for people to plow. Most recently, there was a blockage of the entire road, and the plow could not fit through. There was an 8-foot opening, and the plow is 12 feet wide, so the road could not be plowed. Candahl noted that it is also a safety issue because if a plow cannot fit through, a fire apparatus will not fit through. Horton reiterated what signage is necessary for citations to be written. Board agreed that Wright should have the authority to post no parking as needed. Permanent signage will be placed on Skyline Drive, Hypoint Drive will have temporary signage.

8. Police Policy 1.4 Review. Horton gave an overview of the recent events that have made this section a necessary policy to be updated and approved. Horton noted this is based off City of La Crosse's Policy. Horton reviewed the policy. (See attached) Horton noted any technical or grammatical corrections can be noted and provided to Weaver and they will be communicated to him. Knutson asked for clarification on what elements are different from the City of La Crosse's policy, Horton clarified Town information and a few other points of information that apply to the Town specifically as it relates to internal investigations, etc. Horton discussed proposed changes and additions while reviewing the policy. Wright commented on debriefing and requirement to see a psychologist if there is a death involved. Horton commented La Crosse County does not mandate it, Candahl agreed.
9. Police Department Report. No questions on the monthly calls.
10. Administrator Report. None.
  - a. Peterson mentioned Planning Commission is moving along on the Comprehensive Plan process. Finalizing the Future Land Use map with La Crosse County.
  - b. Shelby Youth Ball Committee (SYB) is meeting every Wednesday at 6:00 p.m. committee members may change.
  - c. Arbor Hills Well Project is wrapping up. The final walkthrough is coming soon.
  - d. VA Ventures Update – a counteroffer was discussed, this was not accepted or countered, VA Ventures would like to pursue litigation. Candahl commented that at this point there is no action to be taken, the response will be coming soon. Peterson commented that if the property is needed the eminent domain process can be started.
  - e. CDC Covid Guidelines communicated to the office staff and road crew. Any positive tests or exposures will be handled according to those guidelines going forward.
  - f. Office has been working on taxes, dog licenses, and elections. Intern Annie is back in the office helping.
11. Public Works Report.
  - a. The last day for Christmas trees is Thursday Jan 20<sup>th</sup>, then they will be chipped.
  - b. Arbor Hills Wells 1 and 2 are both running, discolored water problem from the wells pumping in tandem has been alleviated since being flushed last Wednesday. Working on 15-hour cycles one on and one off. Minor glitches with the heat but no serious issues.
12. Supervisor Reports.
  - a. Candahl stated Nelson property owners were contacted before Christmas. Other properties being investigated still need some more communication.
  - b. Railroad Project on Highway 35 materials are there, by Spring there will be a lot of activity rebuilding that bridge.
  - c. Candahl wants to get the Boundary Agreement negotiations going again soon. Will become a priority.
  - d. Mitigation work and grant applications on Seven Springs and Boma will hopefully be coming soon. Peterson has connected with La Crosse County and Bolton and Menk to see if there is more information. County Board has funds available for conservation and stormwater projects. Funding could pay for engineering, study, and repairs.

e. La Crosse County proposed \$25 million project on Hillview. Candahl noted some conversations about that project may be coming.

13. Adjournment. Motion by Heal to adjourn the meeting at 6:00 p.m. second by Knutson. Motion carried unanimously.

Next Town Board Meeting – February 8, 2022 @ 5:00 p.m. at Town Hall, 2800 Ward Ave.

Respectfully Submitted, Fortune M. Weaver, Clerk