



NOT APPROVED

Meeting Minutes

Date: Thursday, September 22, 2022

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

OFFICIALS PRESENT: Commissioners Kurt Knutson, Tim Ehler, and Robert Lynn, Town Administrator Christina Peterson, Treasurer Sara Jarr, Public Works Foreman Terry Wright

ATTENDANCE LIST: Torey Leonard, SEH (Zoom) and Tom Madden, SEH (Zoom)

1. Call to Order at 4:31 p.m. by Chairperson Kurt Knutson.
2. **Minutes from 8/11/2022**
Motion by Lynn, second by Knutson to approve meeting minutes from 08/11/2022 add "traces of PFAs" under PFAs discussion. Motion carried unanimously.
3. **Review and Approve Bills Payable**
Motion by Knutson, second by Lynn to approve open Invoices totaling \$73,034.92 and paid Invoices totaling \$8,146.54. Motion carried unanimously.
4. **Citizens' Concerns**
Wright reported that his crew has been locating water shut offs as part of GPS mapping project. Some residents have called questioning why a hole and blue mark is being placed in their yard. Upon explanation that having the shut offs accurately marked and easily accessible, this will greatly benefit public work's response time should there ever be an issue.
5. **Old Business**
Arbor Hills Well #2
 - a. **Work Performed by Municipal Well & Pump on 09/20/2022**
The initial inspection found that water leaked into the well's motor and damaged it, a new motor is needed. Municipal Well & Pump has agreed to split the \$5,400 cost of a new motor despite it being out of warranty. As planned, one length of pipe was removed from the well, and mud and debris were removed to 710 feet. The bottom of the well was found to be at 884 feet with large pieces of debris and shale present. Once the motor and pipe are back in place, Well 2 will be flushed and the mandatory testing will take place. This process will take approximately 2 weeks. Knutson recommended that Public Works also conduct its own testing that mimics how Well 2 will be running daily to ensure that Well 2 is running optimally. Wright agreed to implement the additional daily testing.
 - b. **Options for Iron Issue**
The three alternatives previously presented by Madden, SEH are still viable. Arbor Hills water tower, ground storage tank and booster station at Well #2, pressure relief valve located at Arbor Hills Well #1. Madden and the Commissioners agreed to decide after Well 2 is operational again.
 - c. **New Generator Purchase**
Wright obtained quotes for new generators, recommends using \$96,600.00 quote. This generator is made in Wisconsin, is encased, portable and can be used at our lift stations and well houses. Motion by Ehler, second by Knutson to approve new generator purchase totaling \$96,600.00. Motion carried unanimously.

TOWN OF SHELBY

LA CROSSE COUNTY, WISCONSIN



2800 Ward Ave
La Crosse, WI 54601
Phone: (608)788-1032
Email: info@townofshelby.com

6. New Business

a. **2021 Financial Audit**

Peterson and Jarr provided a brief overview of the audit performed by Tostrud and Temp. Knutson and the Commissioners directed Peterson to arrange for accounting firm to provide a more in-depth analysis and discussion of the Sanitary District's final audit for 2021 if possible and for each year going forward.

b. **WI DNR Funding – Intent to Apply (ITA) for 2024 Funding** (deadline October 31, 2022).

The option selected for decreasing Iron at Well 2 will be included in the District's 2024 ITA applications. Peterson requested that the Commissioners provide guidance on which other projects to apply for. Knutson and Ehler discussed the connection of the Arbor Hills system to Wedgewood Valley system as a possibility. Wright and Peterson suggested connecting the Hagen system to the Wedgewood Valley system be considered. In addition, both feel that the Boma water main extension project should be included in ITA. Wright pointed out that including placement of a new 10" sewer pipe in Ebner Coulee and/or changing siphoning into Ward Avenue near the Terraces may want to be included. Peterson stressed the sewer projects would need to be engineered and should involve Bernie Lenz. Also, such projects would require the City's approval. Lynn commented that he would really like to see the sewer projects as ITA's. Peterson noted that SEH will be submitting the water applications on behalf of the Town and that Bernie Lenz will be submitting the sewer applications.

7. Reports

a. **Administrator**

GIS mapping project continues, and significant progress has been made.

Negotiations continue on the Boundary Agreement. The Sewer Agreement is very critical for the boundary agreement. The number of connections now are probably over the limit allowed and any future development is dependent on the agreement.

b. **Public Works**

Pfas test have been completed, results pending.

Next week – Vista well rehab begins.

c. **Commissioners**

Lynn questioned the high 2022 wintertime Hagen Xcel energy bills. Wright noted no problems with the lift station or well.

Lynn asked as a follow-up from the last meeting if the storm drainpipe near the bridge on Hagen had been repaired. Wright reported that it has been inspected but still needs to be lined. When it is properly re-lined it will stop water from backing up and/or causing a sink hole during hard rains.

8. Adjournment

Motion by Knutson to adjourn at 6:08p.m., motion by Ehler, second by Lynn. Motion carried unanimously.

Next Meeting – Thursday, October 13th, 2022, 4:30 PM

Respectfully Submitted,
Sara Jarr, Town Treasurer