



TOWN OF SHELBY

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Town Board Meeting Minutes – **APPROVED**

Date: Tuesday, September 16, 2025

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Renee Knutson, Tim Padesky, Marlene Heal, and Tim Ehler; Administrator Christina Peterson, Treasurer Melissa Erdman, Clerk Fortune Berg, and Fire Chief Tony Holinka.

Absent/Excused: None.

Attendance List: Steve Peplinski (W5655 State Road 33 #37), Joe Hauser (N2095 County Road F), Nick Weber (145 17th Street), and Robert Swerman (N1576 Skyline Blvd).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 8/27/2025. Knutson mentioned correction of park name and error. Motion by Knutson/Heal to approve minutes from 8/27/2025 with corrections, second by Heal. Motion carried unanimously.
3. Bills Payable. Padesky asked a question on phone bill costs, Erdman answered the costs are split up by phone. Motion by Padesky to accept closed invoices for \$112,007.30, second by Knutson. Motion carried unanimously. Knutson asked about Screening One charge, Peterson answered it's the background check for a new employee. Padesky asked about the charge for the Mormon Coulee Bridge Inspection, Erdman answered we've only received the one invoice. Motion by Padesky to pay open invoices for \$78,267.27, second by Knutson. Motion carried unanimously.
4. Public Comment.
 - a. Joe Hauser (N2095 County Road F). Asked for brief explanation of the agenda items for better information for residents. Berg will be mindful of that in the future.
 - b. Steve Peplinski (W5655 State Road 33 #37). Peplinski stated that there are noxious weeds on his property. Peplinski noted history of correspondence between the Town of Shelby and Mr. Peplinski. Peplinski asked about the plan to take care of the weeds. Shelby will confer with the attorney on enforcement of State Statute. Peterson stated she would investigate a joint meeting with the DNR to discuss this.
 - c. Steve Peplinski Written Correspondence. Berg provided additional correspondence between the Town and Mr. Peplinski to the Town Board with a memorandum explaining the attachments.
 - d. Ken Olson Written Concern/Complaint. Berg read concern from Mr. Olson regarding traffic on Markle Road. Mr. Olson asked that the Board consider NO PARKING signage on one side to allow for two lanes of traffic.

- e. Susie Warren Written Concern/Complaint. Berg read concern from Ms. Warren about weeds and brush from Mormon Coulee Park that are encroaching on her property. Ms. Warren stated that the last time the Town came through and cleared the area was when the Emerald Ash Bore was being cleared.
5. Training Tower Contract with City of La Crosse Fire Department (LCFD). Holinka noted this agreement gives the Shelby Fire Department (SFD) access to their training facilities, props, and equipment. Holinka noted this includes personnel from La Crosse Fire to facilitate training. SFD can do more live burn training that is more cost effective than the live burns of donated houses. Motion by Ehler, to approve and sign the agreement with the City of La Crosse Fire Department for use of their Training Tower, second by Heal. Motion carried unanimously.
6. Appointment of Sanitary District #2 Commissioner. Candahl stated he recommends Geno Francis for this appointment. Motion by Heal, to appoint Geno Francis as a Sanitary District #2 Commissioner, term beginning 9/30/2025 and ending 3/31/2026, second by Padesky. Motion carried unanimously.
7. Appointment of Planning Commissioner. Candahl stated he recommends Dave Gebhart for this appointment. Motion by Ehler to appoint Dave Gebhart to the Planning Commission effective immediately, term ending 4/30/2028, second by Padesky. Motion carried unanimously.
8. Variance Application – Parcel # 11-01287-000 (Swerman, N1576 Skyline Blvd). Berg reviewed memorandum detailing the request. Planning Commission recommended approval. Motion by Padesky, to recommend approval, second by Ehler. Motion carried unanimously.
9. Certified Survey Map – Parcel # 11-00037-000 (Weber, W4836 State Road 33). Berg reviewed the proposed Certified Survey Map. Planning Commission recommended approval. Motion by Heal, to approve CSM, second by Knutson. Motion carried unanimously.
10. Application for State Trust Fund Loan (Replacing Application on 7/15/2025). Berg proposed a loan with the same 3-year term, same amount \$400,000.00, but at a lower interest rate (5%). Funds will be used to cover the costs of Wedgewood Valley Stormwater Project. Motion by Heal, to approve the loan application, second by Ehler. Motion carried unanimously.
11. Resolution 2025-7 for Authorization of Financing from State Trust Fund Loan. Related to the loan. Motion by Padesky, to approve and sign the resolution to authorize funding for the Wedgewood Valley Stormwater Project, second by Knutson. Motion carried unanimously.
12. Wedgewood Valley Stormwater Project – BKC Pay Request #3. Peterson reviewed updated Pay Request. Motion by Padesky, to pay BKC Construction in the amount of \$193,750.18 for the Wedgewood Valley Stormwater Project, second by Heal. Motion carried unanimously.

13. Highway 14/61 Sidewalk Project – Pember Pay Request #2. Peterson noted this is the final pay request for this project. Motion by Heal, to pay Pember Companies, Inc in the amount of \$12,108.28, second by Knutson. Motion carried unanimously.
14. Hagen Road Stop Signs. Tabled until a future meeting.
15. Fire Department Report.
 - a. Holinka reported he will be attending the preconstruction meeting for County Rd FO.
 - b. Holinka reported he will be attending the County Fire Commission meeting soon.
 - c. Holinka reported he will be touring the asphalt plant that will be just outside of St. Joes Ridge with Mathy.
 - d. Holinka reported 18 calls in August – still on pace for 480 calls by year end.
 - e. Holinka reported the average call response times for Q3 (Medical 3:34, Fire: 1:56).
 - f. Holinka recognized Q3 Top 5 Responders – Jenna Law, Jack Murphy, Dustin Linberg, Travis Proksch, and Tony Holinka.

Motion by Padesky to recess the Town Board Meeting at 6:04 p.m.

Recess for Special Town Meeting at 6:04 p.m.

Motion by Ehler to reconvene the Town Board Meeting at 6:12 p.m.

16. Administrator and Public Works Report. Peterson reported ...
 - a. The Hagen Road Stop Signs. Peterson has not heard back from the engineer. Peterson reported that Public Works is opposed to removing stop signs, they do lower speed. Peterson noted which intersections have stop signs that don't meet the parameters based on traffic volume or accident history. The need for stop signs will likely be a policy decision. Peterson recommends the Board drive in the area. Peterson will present more information in the future.
 - b. Charlie Handy has started working at Town Hall and has been working on the Code of Ordinances. Peterson explained the process for updating, adopting, and amending ordinances.
 - c. A grant for the Breidel Coulee Bridge for 100% funding has been applied for. If the grant is given to Shelby, it will be announced in Fall. This would cover bridge construction only, not engineering.
 - d. Public works and Peterson met with Delmore to discuss PASER rating. Delmore will advise on chipseal projects for 2026 and will get the specs set up for Old Town Hall Road construction.
 - e. Public Works is trimming trees and working on the brush list.
 - f. Public Works graded ball fields for upcoming UWL use. Any funds received for use are applied to what was the Shelby Ball account.
 - g. The Summer intern was willing to work on hydrant painting and enlisted additional help.
 - h. Town Hall roof started today, SFD roof is being done next.

- i. Tomorrow Peterson, Candahl and Public Works are meeting with steel expert (Mike Kendhammer) at the Mormon Coulee Bridge to assess the bridge and review the specs. Peterson and Candahl will meet with Mormon Coulee Lions in the future.
- j. LRIP (Road Project Funding) solicitation funding is upcoming Public Works recommends applying for funds to pave Hypoint Drive and Crown Blvd. Candahl asked if Public Works can clean up the area on the corner of Cliffside Drive and Crown Blvd, unless it's the resident's responsibility.
- k. Peterson met with the Mayor, and he offered to open discussion for Sewer or Boundary Agreement.

17. Chairperson and Supervisors Report

- a. Knutson updated on Butterfly Trails, she reached out to Sienna and the written evaluation of the trails is projected for a finish date of December.
- b. Parks Committee voted to order 6 benches (including 1 donated) and 2 garbage cans. Benches will be placed at Pammel Creek Park (x3), Nolop Estates Park (x1), Hills of Home Park (x1), and Skyline Park (x1). Garbage cans will be placed at Hills of Home Park (x1) and Skyline Park (x1).
- c. Knutson noted it's late in the year to get landscape plants, so that will be pushed to next year. Knutson hopes to get trees this year.
- d. Knutson noted backless bench will save less than \$200.00, so the bench style won't change.
- e. Knutson reported that walking trail map signs will likely be installed this Fall.
- f. Knutson updated the pricing on bench and tree donation brochure.
- g. Heal noted the Red Oaks subdivision sign looks nice.
- h. Padesky reported he looked at precast concrete pads for the benches to get pricing compared to the time and cost of Public Works doing the slabs.
- i. Candahl reported he and Erdman met with La Crosse Mobile Home Regional Manager about ongoing violations. Erdman sent violations today.

18. Treasurer's Report.

- a. Erdman reviewed report (see attached). Erdman noted another amendment may be needed before the end of the year.

19. Clerk's Report.

- a. Berg reviewed report (see attached).
- b. Knutson recommends stating that parks are winterized on 10/15 instead of parks are closed on 10/15.

20. Closed Session. Motion by Heal to go into closed session at 6:45 p.m. per 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Offer to lease and/or offer for option to purchase building in the Town of Shelby. second by Knutson. Motion carried unanimously.

21. Open Session. Motion by Padesky to re-enter open session at 7:27 p.m., second by Knutson. Motion carried unanimously.
22. Adjournment. Motion by Padesky to adjourn at 7:27 p.m., second by Knutson. Motion carried unanimously.

Next Regular Meeting: October 7, 2025, at 5:00 p.m. at Town Hall

Respectfully Submitted by Fortune Berg, Clerk