

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: September 11th, 2017

LOCATION: Shelby Town Hall

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Tim Padesky, Administrator/Treasurer Carroll Vizecky, and Clerk Michelle Kind

TOWN OFFICIALS EXCUSED:

ATTENDANCE LIST: see attached

1. Call to order at 4:30pm by Candahl.
2. Motion by Padesky/Candahl to approve the minutes of 8/28/17 Town Board meeting-see attached. Motion carried.
3. Motion by Padesky/Candahl to approve the payment of bills as presented from September 11, 2017 of \$18,701.78 - see attached. Motion carried.
4. Citizens Comments:
Vizecky reviewed the request from Thaldorf from April 2015 and noted Thaldorf would like to discuss the purchase a portion of the right-of way of the Town owned Parcel A 11-95-0 at Harvest Lane to provide for access to his property and consideration for additional development opportunities for Shelby.
5. Motion by Padesky/Ehler to recommend approval for the variance of Raymond and Cynthia Hach of N2082 County Road F, Parcel 11-1044-0 requests an appeal to build a 12-ft x 32-ft addition to a legal non-confirming 24-ft x 32-ft detached accessory building that will result in exceeding the 768 sq. ft. area limit for such buildings on this 0.47 acre foot and will exceed 50% of the estimated fair market value of the existing building for a project not defined as repair, maintenance, renovation or remodeling. Motion Carried. Raymond Hach appeared before the Board and he provided additional information on the 0.15 acres of Parcel A purchased from Knobloch adding land to the east of the property.
6. Vizecky gave a review of the roadwork projects since the storm 7/20/17. We need to address drainage, road paving, and the Mormon Coulee Park road to the Enclosed Shelter if possible. Board expressed interest in getting what we can done before the Paving company closes for the winter in case of a wet spring. Candahl requested Vizecky to get a quote to pave the Mormon Coulee shelter road in addition to the other work if possible. Trip money disbursement and best use of the funds to be reviewed and used as necessary for Wedge Wood Valley depending upon how the FEMA response becomes available.
7. Motion by Padesky/Ehler to accept the Mathy Construction bid for paving and award contract at \$93.32 per ton of asphalt. Bid opening was 9/7 at 4pm and only Mathy sent in a bid. Motion carried.
8. Motion by Ehler/Padesky to proceed with the request of Thaldorf and proceed with the sale of a Town owned portion of the right-a-way of Harvest Lane Parcel 11-95-0, Parcel

A, north of the right-a-way of Harvest Lane, east of Autumn Drive and south of 14/61. Thaldorf to cover the Legal costs and Survey fees as payment for the land acquired. Motion carried.

Vizecky to review with Thaldorf on the drainage needed for the back slope, ditch, culvert, driveway, etc. to level the dirt. Currently it is Exclusive Agriculture and may need to be rezoned for Commercial depending upon development. Candahl requested Vizecky to review Legal costs and survey fees with Thaldorf. The ditches on both sides of Harvest Lane may need to be reviewed for the plan of the extra frontage of the road.

9. Discussion held to review the request of the Residents on the private drive of Cedar Hills Lane to bring the Lane up to Town specs. Once the road is up to specs, the Town could accept the road and provide services to Residents such as maintenance of the road, snow plowing, and garbage. Vizecky gave a review of the Lane with aprox. 1,700 linear feet, 60-foot cul-de-sac, and the road right of way to be 66 feet. It would need 9 inches of granular, shoulder on both sides, and would be considered a Class of a Secondary Road. The estimated cost is \$400,000 and this would be extended to every Resident on the Lane for a 15-20 year assessment. This would break down to aprox. \$2,700 per year in assessments for each property owner as an initial cost estimate only. Grants would not be likely. When other subdivisions are created, the Developer puts in the road, such as Willow Heights and that cost is added to the lots. Cedar Hills Lane was developed as homes went in and the road was never brought up to Town specs for it to be accepted and taken care of by the Town. Discussion held on where the road starts and stops. The subdivision requirement of a Park would not pertain in this instance. All the property owners who have access to this road would need to be in agreement of the assessment before the Town would assist the Residents in the road development. Vizecky to contact the Town of Bergen for the first section of the road that is not in Shelby. The Wisconsin Town's Association, County Zoning, County Highway Dept., and State DOT were contacted for any input.
10. Discussion held regarding the Five Person Board option as listed in the Fall Newsletter and the year to start was incorrect. Legal Council and the Town Board will review the options to go to a 5-person board. The Town Board noted they want to go on record that they are in support of a 5-person board if the job descriptions are appropriately disbursed and the cost is covered. Some of the benefits are that the Board could have more support for the work load and a member on each Committee. There would be costs associated to cover the two extra Board members and the Election process would be yearly. Candahl requested the anticipated costs be collected and reviewed. The terms could be At Large as they are currently and the Terms staggered for a goal of starting at the April 2019 Election. The process is being reviewed and Legal could create a Resolution, Pass an Ordinance, and the positions added to the Election rotation.
11. Police reports for August calls – see attached.
12. Fire reports August Monthly and August Training – see attached. Padesky inquired on if the Residents were charged back for calls. Candahl noted that we do not charge back residents for 1st Responder calls as we want all Residents who need assistance to call in. Daytime 1st Responders are always the greatest need. There is no determination on if it is an emergency between Excessive calls to a repeated, they are treated as an emergency. Anyone who can come to the call gets paid to make a positive response team. An on-call

day time position will be reviewed.

13. Candahl reported the City of Onalaska informed Medary that they will no longer provide Fire services to their area and Medary has asked us to review our availability to serve their area. Vizecky will review the current call volume and their needs to determine if we can assist them. Medary has a vast area that may have better coverage by other departments.
Waffle breakfast had lower numbers than last year. It was very nice weather out.
Department took a fire truck to the Cashton Fall Festival.
Mormon Coulee Lions is having a fundraiser for the Mormon Coulee Enclosed Shelter on Oct. 7th at Timmer's 10 Mile Pub from 4-9pm, there will be games, prizes, and fundraising.
14. Clerk reported on August Bank Reconciliation – see attached. Vizecky noted SYB's remaining funds have been dwindling. 2016 had \$7,754 and as of January 2017 it was down to \$6,060. End of 2017 season they had \$2,570. Spending of each group needs to be addressed from A league teams who travel to C league teams.
Ladco meeting – see attached.
Newsletter was sent out last week. The Wisconsin Town's Association Convention is going to be held 10/8-10/11 in Stevens Point so we may need to move the 10/8 meeting.
15. Ehler will move the Quarterly Park meeting to Oct 11th at the new Mormon Coulee Enclosed Shelter. It is expected to be completed by then.
He is reviewing the Health Care Program for the Town as Health Traditions is not going to renew.
16. Item tabled on the Employment Guide. Vizecky looking into revisions on the Flex Spending programs and enrollment time guidelines for these programs.
17. Discussion held on the North Chipmunk FEMA project. Vizecky to roll this project into the other FEMA projects as they will not fund as originally expected, even after we finished the survey and testing of the area as requested. Erosion will continue so additional work is needed to repair the road. Candahl requested contact details on the project and will be contacting them as well as our Legislator if necessary.
18. Discussion held on the FEMA projects from the 7/20 storm. Vizecky noted that when and if the repairs are covered, we will still need a loan to complete the projects in the interim. Road repair costs and bids have been obtained and we will look into funding and repair as necessary and feasible. We should know in two weeks if the projects will be funded and at what percentage.
19. Administrators report – see attached. Discussion held on the 2018 Budget and the Supervisors to review at the next meeting.
20. Discussion held for the Boma area and water flow from the storm. Scott Wrobel had several concerns from the storm on 7/20. He inquired on how the culverts would have better flow should another storm happen. The area's water flow was reviewed from Irish Court, through Boma to Pammel creek. Vizecky reviewed mitigation procedures and normal FEMA practices should the houses be for sale.

21. Motion by Padesky/Ehler for the Town Board to go into closed session at 7:18pm pursuant to Section 19.85(c) for discussions on negotiations with the City of La Crosse for Boundary Agreement, and Section 19.85(1)(c)(c) to discuss employment, promotion, compensation, or performance evaluation data of employee. Motion carried.
22. Motion by Padesky/Ehler to come out of closed session at 8:30pm. Motion carried.
23. Discussion held to add Chief Waller to the Long-Term Disability Life Insurance provided by the Town starting 8/14/17. Benefits to be reviewed with him. Motion carried.
24. Discussion held on Public Works Supervisor Fogel's contract. Vizecky to review the proposal with Fogel.
25. Discussion held to approve Clerk Kind full time benefits including Health Care at the fulltime rate. Kind's hours will vary depending upon meetings and work load from 32-40 hours on average per week. Motion carried.
26. Meeting was adjourned at 8:31pm.

Next regular scheduled meeting to be held on Monday, September 28th, 2017.

Respectfully submitted,
Michelle Kind, Clerk WCMC