



**APPROVED**

**Meeting Minutes**

**Date:** Thursday, August 11, 2022

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Tim Ehler, and Robert Lynn, Town Administrator Christina Peterson, Treasurer Sara Jarr, Public Works Foreman Terry Wright, and Water Operator Dan Odeen.

**ATTENDANCE LIST:** None.

1. Call to Order at 4:30 p.m. by Chairperson Kurt Knutson.
2. **Minutes from 7/20/2022**  
Motion by Lynn, second by Knutson to approve meeting minutes from 07/20/2022 with correction on page 3. Motion carried unanimously.
3. **Review and Approve Bills Payable**  
Lynn inquired about Xcel Energy's recent billing trends. Jarr reported not seeing significant changes and will provide an analysis of recent statements for his review. Motion by Knutson, second by Lynn to approve open Invoices totaling \$9,231.72 and paid Invoices totaling \$39.52. Motion carried unanimously.
4. **Citizens' Concerns**  
None
5. **Old Business**
  - a. **Arbor Hills Well #2**  
Report from Wright and Odeen on the status of Arbor Hills Well #2. Arbor Hills Well #2 continues to be not in service. Municipal Well has included a quote in their work agreement for Wedgewood Valley Well #2 (Vista) Rehabilitation to also remove the pump from Arbor Hills Well #2 and bail fill for \$700 seeing as they will already be on site. The work on Arbor Hills Well #2 to include – draw water down, reinsert pump, motor, pipe, and line. The Well will then be started up again. Water will first be pumped to waste for 12 hours. Iron testing will then be conducted. The level of which the pump should be set (length of pipe) will be confirmed with Tom Madden at SEH by T Wright. Work is currently scheduled for the week of 09/12/2022.  
  
Discussion on pumping to waste. Wright explained that any water that has been pumped to waste at this point has gone onto Shelby owned land. Peterson made clear that if pumping to waste becomes necessary daily, a decision will have to be made based Madden's (SEH) options on how much and where. The necessary permits will also have to be obtained.
  - b. **Arbor Hills Well Project – New Generator**  
Tabled

# TOWN OF SHELBY

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## 6. New Business

### a. WI-DNR PFA's Testing Program

Odeen agreed to research the conditions and details of the WI-DNR's PFA's testing program. Knutson cited a recent news report indicating that PFA's tests for all Wisconsin municipalities are now available and exempt from paying fees. He requested that the Sanitary District #2 take advantage of the testing as soon as possible. Lynn questioned the reason for doing the testing and asked the likelihood the water has traces of PFA's. Knutson believes that the Sanitary District #2 Board has an obligation to learn if PFA's is present in the district and must report it and respond appropriately if need be. Ehler also pointed out that the tests may be necessary for applying for any state or federal aid if need be. After discussion, Lynn also agreed that it would be best to proceed with testing.

### b. Municipal Well Proposal – Wedgewood Valley Well #2 (Vista) Rehabilitation

Review of Work Agreement from Municipal Well totaling \$41,026.00. All Quantities and item descriptions may or may not be needed. Administrator Peterson and Public Works will review recommendations when available. No motion needed; proposal is considered maintenance.

## 7. Reports

### a. Administrator

Peterson reported that the response to the City on the Boundary Agreement will include that they participate in a joint sewer capacity study. The data from such a study is critical in knowing how Shelby could tie into their system and to know if extensions will be allowed. Also, all existing reports and data currently on hand has been shared with Bernie Lenz at CBS Squared who has started a capacity study for the Sanitary District.

### b. Public Works

Wright reported that a questionable sewer back up called in on 08/10/2022. Upon inspection, a new manhole cover in the location was doing its job. At times, a cover can look full, or that it is clogged but really, the cover is preventing this from happening. All manholes purchased thus far are installed, documented, and mapped. All low spots and areas with curb and gutter have the covers. 100 covers/year will be ordered and placed until all manholes have one. Knutson requested that a drain near a low spot along Highway 33 be checked to ensure there is a cover, as it backups frequently. Odeen agreed to inspect the area described. Wright also mentioned that approximately 200 homes remain to be inspected for I & I, 12 homes need re-inspections.

## 8. Adjournment

Motion by Knutson to adjourn at 5:40 p.m., second by Lynn. Motion carried unanimously.

Next Meeting – Thursday, September 22<sup>nd</sup>, 2022 at 4:30 PM

Respectfully Submitted,  
Sara Jarr, Town Treasurer