



**APPROVED**

## Draft Meeting Minutes

**Date:** Thursday, August 10, 2023

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler, Town Administrator Christina Peterson, Public Works Foreman Terry Wright

**ATTENDANCE LIST:** Bernie Lenz, CBS2, and Jon Strand, CBS2 (Zoom)

Call to Order at 4:30 p.m. by Chairperson Kurt Knutson.

### Minutes from 7/13/2023

Motion by Ehler to approve meeting minutes from 7/13/2023, second by Lynn. Motion carried unanimously.

### Review and Approve Bills Payable

Motion by Ehler to approve open invoices in the amount of \$47,518.95, second by Lynn. Motion carried unanimously.

No closed invoices.

### Citizens' Concerns

None

### Old Business

#### **Arbor Hills Water System**

1. SEH is in the process of locating the proper compressor and is finding a delay in the supply chain.
2. Reservoir 1 Modifications Phase 1 Update. Bernie Lenz noted that DNR has reviewed the plan for Phase 1. They have not approved yet and had questions that were related to Phase 2.
3. Phase 2 was submitted today. Lenz suggested that a mechanical contractor would likely bid the work and would need to subcontract for the weir work, so it made sense for the Town to put the gate in the weir. Wright mentioned the stainless-steel sheet needs to be a special grade and asked if he should go ahead and order. Knutson asked if the sheet would be permanent, and Wright responded that it would be on a slide so it can be removed. Lenz mentioned the only risk to order the stainless sheet would be if the DNR did not approve. Direction was given to Wright to get the timeline and cost of the sheet. Jon Strand commented on Phase 2 design and suggested piping so the lowest pump can pump to waste.
4. CBS2 Proposal for Filtration. The goal is to get cost and feasibility at a high level and to start the "Intent to Apply" for a State Drinking Water Grant and Loan. Wright suggested adding an annual operations cost to the report. There was a question of whether filtration would be needed at both well sites? Knutson suggested only focusing on Well 2 for filtration. The efforts already being taken for Well 1 Reservoir should be adequate to return to the previous quality. Strand stated that the focus will be on filtration at Well 2. Ehler motioned to approve the proposal from CBS2 to move forward on the filtration study, second by Lynn. Motion carried unanimously. Timeline for study would be within the next 60 days but some work would be done prior to the public meeting. Knutson asked CBS2 to also explore options for backwash of filters. Strand said options include drain to sewer, recycle to no more than 10% goes back in the system, and a settlement pond.
5. Information meeting August 24<sup>th</sup>. Plan for meeting presentation was discussed.

### Reports

#### **Administrator**

- a. None

#### **Public Works**

- a. Wright reported he is working on the cost of the recent water breaks from Arbor Hills. Findings from recent flushing in Arbor Hills showed three spots out of fifteen had colored water. Wright suggested flushing more

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often in those areas and asked if they should flush the whole system every 10 days. It takes approximately three hours to flush arbor hills with one person. Knutson suggested it would be a good idea to flush more often until we get jockey pump installed or at least until phase 1 is implemented. Postcard to be sent for flushing August 23 and September 6.

**Chairperson/ Commissioners**

- a. Lynn asked about the project status to bury the power line in Wedgewood Valley, so contractor can take down cottonwood tree prior to well work. Lynn also asked about generator. Wright said we already have a portable generator at Well 1 but do not have another portable generator. Fixed generator on Well 2.

**Adjournment**

Motion by Knutson, second by Lynn to adjourn the meeting at 6:05 p.m.

Next Meeting – Thursday, September 14, 2023, at 4:30 p.m.

Respectfully submitted,  
Christina Peterson, Shelby Sanitary District #2 Administrator