

**TOWN OF SHELBY BOARD MEETING MINUTES**

**DATE:** August 28th, 2017

**LOCATION:** Shelby Town Hall

**TIME:** 4:30 PM

**TOWN OFFICIALS PRESENT:** Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Tim Padesky, Administrator/Treasurer Carroll Vizecky, and Clerk Michelle Kind

**TOWN OFFICIALS EXCUSED:**

**ATTENDANCE LIST:** see attached

1. Call to order at 4:31pm by Candahl.
2. Motion by Ehler/Padesky to approve the minutes of 8/14/17 Town Board meeting-see attached. Motion carried.
3. Motion by Ehler/Padesky to approve the payment of bills as presented from August 28th, 2017 of \$49,990.02 - see attached. Motion carried.
4. Citizens Comments:

Keith Butler of W4727 Green Street asked the Board to consider a number of topics when reviewing the new Stone House Sub Division between Green Street and Skemp Road off 14/61. The possible continuation of Green Street to Skemp road to provide two ways into the development, traffic patterns in the development as well as off 14/61, road structure concerns, removal of playground and park and layout of the development to go between Green Street and Skemp Road.

Paul & Elain Gillis of W4716 Sprig Street also noted flooding a concern to be addressed with the additional homes, Park being too close to the highway currently without a barrier, and traffic pattern.

Candahl noted all the concerns will be reviewed and we will have a neighborhood meeting with the DOT, Planning, and Developer to discuss concerns and possibilities. Park location discussed as well as culvert and ditching maintenance.

Jane Butler of W4727 Green street asked that notices be sent to a larger area than 300 feet as required for more input and ideas.

Dean Deick of N1114 Pineview Drive is not opposed to a new subdivision but the Park was a huge deciding factor to the home he purchased and wanted to know how it would be effected by the new development.

Ehler noted the new subdivision would also need to provide a park space and the current vacant land was reserved for an additional fire station option. Trees and a buffer from 14/61 could be provided and work with the DOT to see what the plans are for a possible frontage road.

Angie Berget of W4717 Sprig Street requested the Board consider moving the meeting times to later in the evening to make it easier for Residents to attend.

Jeff & Sherrie Kramer of N124 Cedar Hills Lane requested the Town review the private drive and turn it into a Town road to allow for garbage, mail, road upkeep, etc. The road would need to be brought up to Town specs and the costs would be assessed back to the

residents who own property along Cedar Hills Lane over an extended 10-15 years. All the residents would need to be on board with the plan. Vizecky to provide a preliminary cost and review with Kramer.

5. Representative Rob Uphoff of MSA Engineering appeared before the Board to give a review of his firm, local projects, drainage projects, and how they can help the Town with their Engineering needs.
6. Item tabled to approve the Employment Guide. The Board will schedule a working meeting to review the Guide, 2018 Budget, Capital needs, Employment resources, Major Projects, etc. Candahl requested a review of the outstanding items. Estimated total is 5 million with the Road and Infrastructure needs since the storm on 7/20/17.
7. Discussion held on the FEMA report of damages from the 7/20/17 storm creating a list of sites packet and totals Agreement – see attached. Mitigation projects need to be ready to go if approved. FEMA’s response is short of what is needed and engineering is not included.  
We may need to review short term borrowing as sometimes it takes 2 years to receive the funds. The hurricane in Texas is also vying for FEMA dollars. Discussion held on what roads to focus on. Vizecky will continue to have the Road crew start on the projects we can repair on our own. The rest will need to be engineered, core samples completed, bid out, etc. Discussion held on hiring another full-time Road Crew as all the summer help has left, Vizecky to review and send out an advertisement for a position.
8. Motion by Ehler/Padesky to approve SEH as the RFP for Engineering the roads from the storm. Motion carried.  
Discussion held regarding the 10-year contract commitment requested.  
Motion by Ehler/Padesky to reverse the motion and make changes. Motion carried.  
Motion by Ehler/Padesky to approve SEH with no contract commitment requirement and a review of a probationary period of one year. Motion carried.
9. Motion by Padesky/Ehler to approve the Law Enforcement Mutual Assistance Agreement – see attached. Motion carried.
10. Motion by Padesky/Ehler to authorize Vizecky to research funding packages from bonding to borrowing to pay for the unsubsidized portion of FEMA projects and other Capital Projects. Motion carried.
11. Candahl requested Vizecky to work with the Town of Burgen on the Old Hwy 35 bridge due to all the flooding into Shelby.
12. Discussion held to review the Hwy 33 culverts and water flow into Pammel Creek from Boma Road. Scott Wrobel W5482 State Road 33 asked for clarification. Gebhart property clearing of the land increased the mud flow. Vizecky to review with DOT.
13. Administrator/Treasurer/Roads report – see attached. Break wall cement culvert drawing to review the culvert options and try three in the 8 foot ditch.
14. Clerk reported on the WMCA conference last week. It provided a lot of good information during the classes and most valuable is the sharing of ideas with other clerks.

Alcohol licensing, natural disaster training, Act 211 on Building Codes, Absentee Voting, Kind thanked the Board for the training opportunity to attend. Vendor packets will be reviewed with Vizecky.

15. Candahl reported the next Boundary meeting is being scheduled and he is meeting with Mr. Happel this week. Mr. Sleik of the Planning Commission has been asked to attend the Boundary meetings for his legal assistance.

The Mormon Coulee Lions will have an Enclosed Shelter Fundraiser at Timmer's 10 Mile Pub off 14/61 on Saturday October 7<sup>th</sup>, from 5-9pm. They will have Fundraising, games, prizes, and raffles.

He inquired on Shelby Road with the City's assistance on the storm sewer, road base, and road maintenance.

16. Padesky inquired as to how we determine how the foot bridge in Mormon Coulee is safe. Discussion held on options to work with the DNR on making sure the creek is flowing and the walk bridge is safe.

17. Meeting was adjourned at 6:39pm.

Next regular scheduled meeting to be held on Monday, September 11th, 2017.

Respectfully submitted,  
Michelle Kind, Clerk WCMC