



# TOWN OF SHELBY

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## Town Board Meeting Minutes – **APPROVED**

**Date:** Tuesday, July 21, 2026

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Tim Candahl, Supervisors Marlene Heal, Renee Knutson, and Tim Ehler (5:02); Administrator Christina Peterson, and Treasurer Melissa Erdman.

**Excused/Absent:** Supervisor Tim Padesky. Clerk Fortune Berg

**Attendance List:** Travis Proksch, Kelly Proksch, Joe Hauser, Tim Buisman

Meeting called to order by Candahl at 5 p.m.

1. Minutes from 07/07/2026. Changes and corrections by Knutson. Motion by Knutson to approve minutes from 07/07/2026 with corrections, second by Heal. Motion carried unanimously.
2. Bills Payable. Candahl asked about a duplicate check, Erdman responded that the original check was damaged by the USPS. Motion by Knutson to accept closed invoices for \$242,744.99, second by Heal. Motion carried unanimously. Motion by Heal to pay open invoices for \$105,471.01, second by Knutson. Motion carried unanimously.
3. Public Comment.
  - a. Joe Hauser (N2095 County Road F) asked who is watching the progress of Featherstone Rise. Culverts and ditches aren't as deep as he thought. Dirt, over the silt fence near County FO. Standing water. Candahl and Peterson responded.
  - b. Tim Buisman (W4896 CTH FO) states the silt fence at the Featherstone Rise is not doing what it is supposed to. Peterson asked them to send pictures as things arise. Peterson pointed out that it is work in progress, and that it won't look perfect while constructing. Featherstone has responded to all concerns in a timely manner. Peterson will follow up with County on the process. He asked about starting times and said they start at 6 am.
  - c. Peterson, James Kirschner, asked about an easement to repair and maintain a mound system, which partially encroaches Janisch Road. Will bring to the board on the next agenda.
4. FLAP Project – Agreement with BNSF. Presented to the board on March 17, 2026. Added USFW and date of MOU was added. No action.
5. Budget Draft 2027/ Amended 2026 Budget. Peterson presented the Financial Statement from the audit. Candahl shared the post from our Facebook page that explained our grant funding received/requested in 2025. Peterson presented the proposed changes to revise the 2026 budget. Discussion from Town Board. Motion by Heal, second by Knutson to approve as discussed. Motion passed unanimously.

6. Application for State Trust Fund Loan. Erdman and Peterson presented the Board of Commissioners of Public Land loan application for 1,025,000 at 6.5% for a 20-year term for the purchase of the Coulee Ave building. Motion by Ehler to approve the application for the Board of Commissioners of Public Land State Trust Fund Loan, second by Knutson. Motion carried unanimously.
7. Resolution 2026-02 for Authorization of Funding. Motion by Heal to sign resolution 2026-02 authorizing funding request for the purchase of the Coulee Ave building, second by Knutson. Motion carried unanimously.
8. Architect for Coulee Avenue Building. Peterson presented the proposal. Discussion by the board. Motion by Ehler to approve the proposal from ADCI, second by Knutson. Motion carried unanimously.
9. Peterson and Proksch discussed the pros and cons of a formal committee for the Fire Department Relocation and Upgrade Project. Design is limited because it is a remodel, not a new build and the architect did the majority of the leg work. Heal, Candahl, Peterson, Proksch and Holinka to meet with the architect initially.
10. Peterson and Proksch stated the need for a fundraising committee. To be discussed later.
11. Proksch noted that they have a conditional offer out to a new hire. Call volume consistent with last year.
12. Lighted Stop Sign on Hagen Road. Peterson suggested new design would have a stop sign on Cedar, not on Hagen. Peterson suggested crosswalk signs and clearing with concrete on the corner. Will look into options. No action.
13. Administrator and Public Works Report. Peterson reported ...
  - a. Peterson new signage and blocks at the grass and leaf drop off.
  - b. County Board reviewing the transfer of Hillview Lease on Aug 10, 2026
  - c. Intern starting on Sept 14 thru December in the office
  - d. Roof warranty transfer option
  - e. Millstream/Flood study meeting, Wednesday July 29, 2026 at All-Star for an informational meeting
  - f. PW working on Forest Ridge, Deerview, brush chipping, moving trailers to the landfill, down trees, leaf bin blocks placed
14. Chairperson and Supervisors Report.
  - a. Candahl reported Mormon Coulee Park paving hoping to be complete before NNO
  - b. Knutson reported she wants to highlight staff on our Facebook page.
  - c. Heal attended the municipal court meeting
  - d. Ehler reports that 79 cars participated in Freedom Honor Flight Fundraiser car show in our park on July 12, 2026. Lots of great feedback.
15. Next Meeting. August 18, 2026 (National Night Out – August 4, 2026, 5:00 p.m. to 8:00 p.m.)
16. Adjournment. Motion by Heal to adjourn at 7:37 p.m., second by Knutson. Motion carried unanimously.

Next Regular Meeting on August 18, 2026, at 5:00 p.m. at Town Hall

Respectfully Submitted by Melissa Erdman, Treasurer