



**NOT APPROVED**

## Draft Meeting Minutes

**Date:** Thursday, July 13, 2023

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler, Town Administrator Christina Peterson, Public Works Director Terry Wright

**ATTENDANCE LIST:** Jon Strand, CBS Squared.

Call to Order at 4:31 p.m. by Chairperson Kurt Knutson.

**Citizen Concern** Terry Wright received a complaint from a Valley Road resident regarding water odor. He checked the chlorine level and added chlorine. He will follow up with resident and check again on Monday.

### Arbor Hills Wells

1. Loan update. Loan capacity remaining is approximately \$175K and could be used for the Well 1 reservoir pumps, weir, and Well 2 Filtration Study. It was the consensus to save the loan capacity for the improvements related to the iron issue and not use loan funds for the new generator.
2. Peterson noted that since the Generator specification is ready to go, other funding could be sought. New generator would be placed at well 1 and old generator could be used at other locations.
3. Well 1 Reservoir Improvements. Jon Strand reported that Bernie Lenz has submitted Phase 1 improvements to the DNR for review which include raising the inlet of one of the high service pumps. Phase 2 not submitted yet, which will include the addition of a pony pump, installation of baffle wall, and any SCADA improvements. Also including an outlet hose for the lower pump in order to drain and clean the tank. Peterson asked if anything would be changed for the elevation of the well pipe coming into the reservoir. Strand suggested if it was submerged, he would suggest only barely. He would not want to run Well 1 pipe to bottom of reservoir because it will direct force to bottom. Wright was concerned water would be drawn over top of weir wall and not have time to settle out. Strand described 2 sources of iron, the accumulated iron and new iron entering from Well 1. Strand will look at and recommend what would be the best elevation of inlet pipe. Lynn asked about the submittal phases. Jon responded the phases were chosen based on the fastest way to get approval and timeline. Lynn also asked if a second large pump is needed if we have jockey pump. Strand responded it is needed for fire flow and redundancy.
4. Wellhouse 2 compressor replacement. Wright sent an email to SEH asking for submittal to DNR and shop drawings. Submittal states an oil-less compressor. The shop drawings show the oil compressor that was installed. Shop drawings were approved by SEH. Tom Madden, SEH, is looking at getting the proper pump and installation. Wright has also informed Madden that he thinks there is still a leak on the pressure tank. New oil-less pump unit is made out of ceramic and will cost at least \$6600. Wright answered what damage may have been caused by the compressor failure – 2 water main breaks, labor, water quality, contractor. He estimated the cost at \$30-\$35k. Wright suggested keeping the oil compressor we purchased as a backup. Would need to get DNR approval. Wright did notify the engineer of the claim, per the claim process in the specifications. Knutson made a motion to make a warranty claim for the incorrect compressor, second by Lynn, Motion carried unanimously. Motion by Ehler, second by Lynn to make claim for the damages due to the failure of the compressor. Knutson requested documentation for damage costs. Contacting an Attorney is supported.
5. Iron readings – Wright explained that he created a data log for testing and shared a copy.
6. PSC response. The process to offer credits for esthetics requires submittal of an amendment to the Water Rate Tariff and is subject to the PSC approval.

**TOWN OF SHELBY**  
LA CROSSE COUNTY, WISCONSIN



**Administrator Report** - None

**Public Works Report** Sewer televising has started for Boma Road sewer. Terry noted that they televise first then move forward with lining. In Arbor Hills, they had a water main break at sample station. This problem is isolated and will be fixed soon. Public Works has checked the operation of the Southdale lift station due to an error alert.

**Commissioner Report** Ferndale break. Chad Viner plumbing was in to replace sewer lateral, and in the process, hit main. The main was cement type and was not able to be located closely. Wright worked out cost share with contractor.

Lynn asked about projects to extend or replace water in the future. He suggested saving to a fund for future improvements. Knutson agreed to set money aside for future projects. In discussion of the use of property assessments, Ehler suggested a simpler assessment or use a set fee.

Discussion on fund balance.

**Minutes from 6/15/2023 Review and Approve Bills Payable**

Motion by Lynn to approve 6/15/23 minutes, second by Ehler, motion carried unanimously.

Motion to approve bills by Ehler, second by Lynn, motion carried unanimously.

**Adjournment**

Motion by Knutson, second by Lynn to adjourn the meeting at 6:58 p.m.

Next Meeting – Thursday, August 10, 2023, at 4:30 p.m.

Respectfully submitted,  
Christina Peterson, Administrator