



TOWN OF SHELBY

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Town Board Meeting Minutes – **APPROVED**

Date: Tuesday, July 7, 2026

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Renee Knutson, and Tim Ehler; Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Excused/Absent: Supervisor Tim Padesky.

Attendance List: Joe Hauser (N2095 County Road F).

1. Meeting called to order by Candahl at 5:03 p.m.
2. Minutes from 06/16/2026. Knutson noted one grammatical error. Motion by Knutson to approve minutes from 06/16/2026 with correction, second by Heal. Motion carried unanimously.
3. Bills Payable. Heal asked about Solomon replacement check, Erdman answered. Motion by Heal to accept closed invoices for \$25,000.22, second by Knutson. Motion carried unanimously. Motion by Heal to pay open invoices for \$39,422.62, second by Knutson. Motion carried unanimously.
4. Treasurer's Report. Discussion on spending categories. No action taken.
5. Wedgewood Valley Stormwater Improvement Project – BKC Pay Request. Peterson explained the pay request, noting the overall project is currently under budget. Motion by Heal to \$102,227.09 for this pay request and the final pay request not to exceed \$8,022.04 when received, second by Knutson. Motion carried unanimously.
6. Public Comment.
 - a. Joe Hauser (N2095 County Road F) stated that the Featherstone Development has debris going right over their silt fence. Discussion on the culvert, the County has jurisdiction over County Road F and the culvert. Discussion on the retention ponds, Town intervention and ongoing construction. Peterson noted changes with erosion control enforcement and the Town Ordinance. Hauser asked about the road base and permanency, Peterson will speak to the engineer and learn more.
7. Millstream Road and Drainage Project – Public Meeting July 29. Peterson noted the public meeting will take place at All Star Lanes at 6:00 p.m. on July 29th for Millstream. Notices sent to all Millstream residents via USPS. Peterson suggested that the website and facebook notice also include that discussion on the Mormon Creek Watershed Study will also occur at the meeting. No action taken.
8. Pay Request Scott Construction. Peterson reviewed the invoice from Scott Construction and noted the addition of the landfill road and the additional square footage of

Gronemus Road. Motion by Ehler to approve and pay the invoice for \$121,258.45, second by Knutson. Motion carried unanimously.

9. Fee Schedule Amendment. Staff will check on the statutes related to the mobile home charges (Ord. 7.01 and 7.02). Motion by Knutson to update fee schedule as proposed second by Heal. Motion carried unanimously.
10. Ehlers Proposals for Fire Protection Fee and Water Use Rate Charge. Peterson reviewed the proposal from Ehlers to help set up the Fire Protection Fee, which would allow for a more equitable distribution of the cost of fire protection and separate the accounting. Peterson also reviewed the proposal from Ehlers to help set up the Public Fire Protection Fee for Hydrants; which requires a different method for collection. Motion by Knutson to approve the proposal for the Fire Protection Fee not to exceed \$10,000.00 and to approve the proposal for Public Fire Protection for Hydrants not to exceed \$3,500.00 second by Ehler. Motion carried unanimously.
11. Fire Department Fund B Request. Berg reviewed the request from the Fire Department for a Thermal Imaging Camera. Motion by Heal to approve the purchase from Fund B not to exceed \$6,000.00 second by Ehler. Motion carried unanimously.
12. Temporary Class B License Application. Berg reviewed application. Ehler provided additional information on the event. Motion by Heal to approve the Temporary License for Lasting Legends Car Show for Sunday, July 12, 2026 at Mormon Coulee park, second by Knutson. Motion carried, Ehler abstained.
13. Capital Improvement Plan – Draft for 2027 Budget Planning. Peterson explained the draft capital improvement plan and noted upcoming projects and expenses. Discussion on Fire Department Relocation Project. Discussion on road and drainage projects. Discussion on purchasing vehicles and equipment in coming years. No action taken.
14. Review and Approve Bid for Mormon Coulee Park West Paving. Berg noted the bid received from Mathy. Motion by Ehler to award bid to Mathy not to exceed \$24,820.00 second by Knutson. Motion carried unanimously. Berg will send the signed quote to Mathy today to hopefully get the project on the schedule to be completed before National Night Out.
15. Administrator and Public Works Report.
 - a. Peterson noted another equipment tour may not be necessary, a spreadsheet is being created to note what is going to be sold, and staff will be tasked with selling most everything through WI Surplus.
 - b. New security cameras, potentially two new cameras for safety of the polling place and ballot storage. Subgrant may help cover the cost of the new cameras. Will investigate new system cost for the future. The grant will also cover a new drop mailbox for outside town hall.
 - c. Vacancy on the Park and Vacant Land Committee, need recommendations.
 - d. National Night Out is on August 4th in Mormon Coulee Park.

- e. Sign Ordered for the Leaf and Grass Bin. Blocks will be installed to deter dropping off brush.
 - f. County PRD Meeting on 6/29/26 approved rezone for Coulee Ave Building, needs to go to full county board on July 16.
 - g. Coulee Ave Building purchase planned for October 1st or sooner.
 - h. County Board is scheduled to review transfer of Hillview Ballfields lease to the School District in August.
 - i. Final Plat for Featherstone coming for review in August.
 - j. Public Works cleaning up trees from storm on July 1.
 - k. Public Works is ditching along Woodhaven and clearing off debris buildup.
 - l. Public Works planning for asphalt flume to help with erosion on Deerview Drive.
 - m. Peterson noted pothole locations that Public Works will be filling.
 - n. Public Works is ditching at the end of Forest Ridge Drive.
 - o. Peterson reported the landscaping around Town Hall is complete.
 - p. Reported on pickup trucks needing repair.
 - q. Road shoulder mowing complete.
 - r. Erosion Control Ordinance repeal discussion.
 - s. Peterson gave update on Nolo signage and showed markup of the sign received.
 - t. R Herold bridge was backed up with trees, Manske offered to clean it up. Invoice to come. Public Works picked up the debris that was cleared.
 - u. Public Works is compiling a to-do list from the spring park inspections.
16. Chairperson and Supervisors Report.
- a. Candahl reported that a call was received about log jam in Millstream. Candahl showed photos of the log jam. Will compromise Mormon Coulee Park, and the neighborhood. It's on private property, but because it will compromise the park, the Town should intervene. Public Works will look at this tomorrow.
 - b. Knutson reported the Parks Committee celebrated Jean Wiggert's years of service. Town received inquiry for new bench donation for Pammel Creek Park. Knutson noted additional benches will be ordered for the parks.
 - c. Heal asked about speed sign on Cliffside, Berg answered that the Ordinance needs to be updated.
 - d. Ehler asked about blinking stop sign getting added to Hagen. Berg will send out quote and add to July 21 Board agenda.
17. Adjournment. Motion by Heal to adjourn at 6:59 p.m., second by Knutson. Motion carried unanimously.

Next Regular Meeting on July 21, 2026, at 5:00 p.m. at Town Hall
 Respectfully Submitted by Fortune Berg, Clerk