



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelbywi.gov
🌐 www.townofshelbywi.gov
📘 www.facebook.com/townofshelby

Town Board Meeting Minutes – **APPROVED**

Date: Tuesday, July 1, 2025

Time: 5:00 p.m.

Location: Town Hall – 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Renee Knutson, Tim Padesky and Tim Ehler, Administrator Christina Peterson, Clerk Fortune Berg, and Treasurer Melissa Erdman.

Excused/Absent: None.

Attendance List: Sharon Neitzke (N1261 Park Drive).

1. Meeting called to order by Candahl at 5:01 p.m.
2. Minutes from 6/17/2025. Motion by Heal to approve minutes from 6/17/2025, second by Ehler. Motion carried unanimously.
3. Bills Payable. Heal asked about the invoice for roof replacement, Peterson answered that the cost is for the architectural fee. Motion by Ehler to pay open invoices for \$43,614.17, second by Padesky. Motion by Heal to accept closed invoices for \$6,386.71, second by Padesky. Motions carried unanimously.
4. Public Comment. The board received correspondence addressed to the board from Steve Peplinski with a memorandum from the Clerk (see attached).
5. Ebner Coulee Stormwater Easement – 11-340-1. Peterson explained the need for the storm sewer easement. Peterson will work with the attorney to create a legal description of the easement. Motion by Padesky to approve the easement with the final revisions of the legal description done by staff and attorneys, second by Knutson. Motion carried unanimously.
6. Facilities Study. Peterson noted that this proposal is a revision from the initial proposal, and focuses on how to best utilize the spaces versus the condition of buildings. Peterson explained the architects will charge hourly for their work and for expenses. Peterson noted the study will be billed between 2025 and 2026, which will help for budgeting. Motion by Knutson to approve the proposed facility study not to exceed \$21,000.00, second by Padesky. Motion carried unanimously.
7. Fireworks Ordinance Amendment. Peterson recapped the policy approved in 2021. Peterson noted the need for updates in the ordinance. Peterson and Berg noted options to proceed to either amend, repeal, etc. the ordinance. Discussion on permit requirements and processes. Discussion on enforcement. Motion by Heal to adopt the amendment to Ordinance 2.16 requiring the permit process but waiving the fee four days before and after the 4th of July and remove the language for the \$1,000,000.00 insurance policy for use,

second by Padesky. Motion carried unanimously. Motion by Heal to repeal Ordinance 2.16 as of August 1, 2025, second by Padesky. Motion carried unanimously.

8. 2025 Budget Amendment. Peterson reviewed the amended 2025 budget. Roll Call Vote for Amending 2025 Budget: Candahl – Aye, Knutson – Aye, Padesky – Aye, Heal – Aye, Ehler – Aye. Motion by Ehler to sign Resolution 2025-5 to Amend 2025 Budget, second by Padesky. Motion carried unanimously.

9. Administrator and Public Works Report.

- a. Peterson reported Public Works is working on getting play equipment installed in Nolop Park.
- b. Peterson reported Public Works is beginning putting in the storm sewer pipe in Ebner Coulee.
- c. Peterson reported Public Works is repairing a water testing station and a manhole in Arbor Hills.
- d. Peterson reported Public Works is working on mowing.
- e. Peterson noted Public Works is taking 8 hours holiday pay on Thursday since they are off on Friday, July 4th for their regular schedule. They will use PTO for the other 2 hours.
- f. Peterson reported the MS4 Stormwater report has been submitted. The GIS consultant made a map with all the culverts. Delmore labeled and indexed all culverts as part of their inventory and inspection work. Now the size, condition, etc. of all culverts is cataloged.
- g. Peterson emailed La Crosse County to request their financial assistance in the Goose Island Connector Trail.
- h. Peterson noted that La Crosse County asked if the Town is interested in buying the St. Joe's garage. May appear on a future agenda. Peterson will have the needs for facilities and equipment be a starting point for the facilities study.
- i. Peterson noted that the re-zone request that was recommended to be approved by Shelby will be reviewed again at the County PRD August meeting. No action was taken in July. Peterson would like to send a letter on behalf of the Town to reiterate the Town position.

10. Chairperson and Supervisor Reports.

- a. Knutson reported on Mary Gohlke asking about the stop signs on Hagen Road.
- b. Heal asked about the subdivision sign status, Peterson answered that the color of the sign is going to be more neutral colors. The sign will be comparable in size to the other subdivision signs in Shelby.
- c. Ehler noted some staff changes at ORA. Details to come soon.
- d. Heal asked about ATV/UTV updates, will appear on the July 15th agenda.

11. Fire Department Report.

- a. none

12. Treasurer's Report.

a. Written report provided to the board. Erdman noted that amendments will appear in the August Treasurer's Report.

13. Adjourn. Motion by Ehler to adjourn at 6:48 p.m., second by Knutson. Motion carried Unanimously.

Next Regular Meeting July 15, 2025, at 5:00 p.m. at Town Hall.

Respectfully submitted,

Fortune Berg, Clerk