

**TOWN OF SHELBY BOARD MEETING MINUTES**

**DATE: July 27th, 2015**

**LOCATION: Shelby Town Hall**

**TIME: 4:30 PM**

**TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Joyce Wichelt, Administrator Jeff Brudos, Clerk Michelle Kind**

**TOWN OFFICIALS EXCUSED: none**

**ATTENDANCE LIST: see attached**

1. Call to order at 4:30pm by Candahl.
2. Motion by Ehler/Wichelt to approve the minutes of July 13th, 2015 with corrections. Motion carried.
3. Motion by Wichelt/Ehler to approve the payment of bills as presented in the amount of \$87,859.36 and to have the Fire Chief do a final inspection of the new Fire truck before the payment attached is made. Motion carried.
4. Citizens Comments: Lynnetta Kopp noted mileage reimbursement to Board members, within La Crosse County for the Town Board should be in the monthly per diem to be fiscally responsible and resemble neighboring communities. She stated Town Board had not been given a copy of audit and management letter from Tostrud and Temp Auditor and that these are normally given together. Response is that the Board has met with the Auditors during a previous Town Board meeting and been given copies of the audit. The management letter has also been received and given to the Board.  
Bill Knobloch commented that he is in support of the possible water system. It is important to consider the system with the possible developments, however not to create a hardship for anyone but to get it as cheap as possible for everyone, just for the fire protection alone. He has spent a lot of money on his own water system and does not know when it may need to be serviced again.
5. No zoning applications.
6. Motion by Wichelt/Ehler to appoint Dr. Steven Brubaker to the Park Committee with his acceptance to the position. Motion Carried.
7. Discussion held on Final Plat of Willow Heights. Planning approved the final plat 7/16/15. Brudos gave copies of the developer's agreement to review as a part of the acceptance of the final plat. Any comments the Board would like to make, please get to Brudos by Friday this week so we can forward to Legal. The Parks are listed, no street lights to be installed, and fire truck turn around accessible. Willows commented they would be in favor of a water system if the timing is applicable.  
Motion by Ehler/Wichelt to accept the final plat pending the developer's agreement approval by the Board and Developer. Motion Carried.

8. Discussion held with Bill Heinz, a Benefits Consultant regarding the Health Care plan options for Town employees. See attached spreadsheet. The current State Plan compared to an ACA plan that includes Health Tradition and Gunderson. Currently, the State plan is better and costs less than other plans investigated. With the ACA plans, they are age based so there is a graduated cost based on how old the employee is. Brudos noted the State Plan is going to a higher deductible and might be also reducing benefits. There are also differences in the prescription coverage's. Options to discuss will be if the Board wants to offer an HSA or HRA, percentage of cost share between employees and Town, and the time frame will be tight to decide when the prices come out in September. Item to be put back on the agenda for a working meeting in September to discuss options and costs. Brudos and Heinz to gather pricing once it comes out and to report that to the Board.
9. Discussion held on options for a Town contribution for the Water on the Ridge project. Notification will be sent and a meeting will be held Wed. August 12<sup>th</sup> at the Town Hall with the Sanitary District and Town Board with residents of the Boulder Ridge area and Mark Place to Three Town Road. No major cost impact to add those areas. Grants are not likely as the water quality problems are outside of the area currently being reviewed. Interest rates and longer loan term were discussed. Ehler to call Professor Keely Reese from the University to see if students would like to work on a Grant writing project. If the Town put in money towards the project the money would go to help all the residents pay for the project.
10. Motion by Ehler/Wichelt to approve the addition to the employee handbook regarding Mileage and other Travel. See attached. Motion carried.
11. Discussion held on Town Budget review of Jan-June.  
Sanitation is high, we need to make an adjustment for Hilltopper refuse.  
Wichelt requested the Town Chair, and Supervisors each be separated so you can see them individually.  
Culverts and ditches are up due to doing Hagen Road drainage project.  
Street lights 5342.50 are waiting for Norsemen Drive light and cost info from Excel.  
New slide due to vandal damage so account #5522.44 is up.  
La Crosse County landfill is only paid once per year so that is complete.
12. Candahl made comment that the previous Town Board approved the per diem raise. This Town Board capped it. The mileage reimbursement that was previously approved for the Town Board is now also capped. Members of this Board also did not go to Washington DC for a trip. This Board is responsible and comments otherwise were an unfavorable comment.
13. Administrator/Treasurer – see attached.  
The Park Committee will look into the items and questions for the parks.  
The Boundary agreement meeting is tomorrow so a handout was given out and discussed.  
The Board reviewed the items to bring to the City and Candahl and Brudos to attend.  
Wichelt cannot attend but suggested to ask the Planning Chairmen, Keith Butler or Mary Faherty.  
A Cell phone tower on private property was reported to the Town from the Federal Communications Commission for a site near Knobloch Road, see attached.  
The Assessor has now visited all the homes that needed to be reviewed prior to BOR.

14. Clerk reported Tom Sleik our Board of Review alternate completed his training and submitted his affidavit. Anyone else wishing to review the CD or take the BOR exam can see me for the packet. Candahl expressed interest. Everyone should review the Findings of Fact prior to the BOR.
15. Candahl reported he met with the Mormon Coulee Lions and they would like to review contributing 50/50 with the new shelter expenses for Mormon Coulee. Volunteers and costs are still to be finalized. We could ask for volunteers on the website or newsletter.
16. Ehler reported that he met with Keith Martin of the 5 Pines property for development discussion.

Motion by Wichelt/Ehler to adjourn at aprox. 6:25pm

Next meeting to be held is Monday, August 10th, 2015.

Respectfully submitted,  
Michelle Kind, Clerk WCMC