

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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La Crosse, WI 54601

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**APPROVED**

## Planning Commission Draft Minutes

**Date:** Tuesday, May 21, 2024

**Time:** 4:00 p.m.

**Location:** Town Hall, 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairperson Elliott Bujan, Commissioners Mike Kendhammer, and Al Schulz, Town Supervisor Marlene Heal, Clerk Fortune Berg and Administrator Christina Peterson.

**Not Present:** Commissioners Brian Benson, and Karen Kouba.

**Attendance List:** David Hogan (N1742 Birchview Road).

1. The Planning Commission Meeting called to order by Bujan at 4:06 p.m.
2. Approve Minutes from 4/16/2024. Motion by Heal to approve minutes from 4/16/2024, second by Bujan. Motion carried unanimously.
3. Public Comment. None.
4. N1742 Birchview Road (11-671-0) Variance Request. Berg and Hogan provided information on the request. Peterson reminded the commission of the process. Kendhammer asked for clarification on the variance footage, Hogan confirmed that the structure will not be getting closer to the lot line. Bujan asked about the width of the driveway. Discussion on driveway requirements and permitting. Hogan reiterated the need to redo the driveway. Heal asked about the size of the garage, Hogan answered it will be larger than a 2-car garage. Schulz asked about water flow, Hogan stated there is a low spot in the backyard that has trouble draining and he plans to do work to help mitigate water around the house. Motion by Heal to recommend the Town Board recommend approval to La Crosse County, second by Kendhammer. Motion carried unanimously.
5. Administrator Report.
  - a. Peterson reported staff met with La Crosse County Zoning staff to get updates. La Crosse County is updating their Zoning Ordinance.
  - b. Berg noted enhanced communication with La Crosse County on zoning permits issued.
  - c. Peterson emailed Stone Haus addition engineer; Shelby is still waiting to get information requested at the last meeting.
  - d. Peterson reported the assessor is working on a reevaluation for the entire Town this year.
  - e. Peterson reported the Town Logo has been updated, will be on upcoming agendas and minutes.
6. Commissioner Reports. None.
7. Adjournment. Motion by Bujan, second by Heal to adjourn at 4:27 p.m. Motion carried unanimously.

Next regular meeting will take place Tuesday, June 18th, 2024 @ 4:00 p.m.

Respectfully Submitted, Fortune M. Berg, Clerk