

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: Tuesday, May 21st, 2019

LOCATION: 2800 Ward Ave. La Crosse, WI 54601

TIME: 4:00 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl 5:05pm, Supervisor Renee Knutson, Tim Padesky 4:45pm, Marlene Heal, and Tim Ehler, Clerk Michelle Kind, and Jeff Brudos

TOWN OFFICIALS EXCUSED:

ATTENDANCE LIST: see attached

1. Call to order at 4:15pm by Candahl.
2. Motion Heal/Knutson to approve the minutes for 5/7/19 Town Board meeting-see attached. Motion carried.
3. Motion by Heal/Knutson to approve the SYB Open Payables report as presented through 5/21/19 of \$2,794.42 - see attached. Motion carried.
4. Motion by Heal/Knutson to approve the Town Open Payables report as presented through 5/21/19 of \$54,820.89 - see attached. Motion carried.
5. Motion by Heal/Knutson to recommend approval to the County Land Conservation Application for an after the fact Variance for Lau of W5877 County Road K, Parcel #11-2257-0 to retain an existing single-family residence that lies within the 50-ft right-of-way setback of County Road K and Hwy 35 thus allowing for a deck replacement. It was existing prior to their purchase of the home and this will replace a deck that was not structurally sound when installed. Motion carried.
6. Motion by Knutson/Heal to approve the plans as attached for the Mormon Coulee Park Bridge with SEH that Jeremy Tomesh provided and to advertise for bid and research for additional grants – see attached. FEMA expected to cover half of the cost. Board requested the Road Crew continue to remove the structure, pilons, and concrete approaches to save on outside vendor costs as noted in item #1 & #2. Motion carried.
7. Ehler requested Tomesh from SEH update Brudos and the Board on the Coulee Springs Lane drainage issues and provide spec and cost to address.
8. Motion by Heal/Knutson to approve the Lucas Marcou dba Skyline Fireworks, for a permit to sell fireworks from a tent in the parking lot of All-Star Bowling at 4735 Mormon Coulee Rd. May 25th-July 20th, 2019 upon inspection approval by the Fire Chief. Motion carried.
9. Discussion held on the request for an Easement on the Well house road and Subdivision option for Parcel 11-1321-1 off Skyline Blvd from Joe Van Aelstyn. Knutson will review with the Town Board to engage Legal for review of easements. Van Aelstyn to send easement information to the Clerk to distribute and meet with

Charlie Handy of La Crosse County Zoning.

10. Citizens Comments: Lonny Olson requested an update from Candahl on the culvert improvements to the area. Candahl will be working with La Crosse County, DOT, and Vernon County.
11. Motion by Padesky/Knutson to approve Resolution 19-2 for Stewardship Local Assistance, Federal Land and Water Conservation Fund, and Recreational Trails Program Grant application for Martin Parcel. Roll call was taken: Heal, Ehler, Candahl, Knutson, and Padesky all affirmed. Motion carried.
12. Motion by Padesky/Heal to approve Resolution 19-3 for Stewardship Local Units of Government, Federal Land and Water Conservation Fund, and Recreational Trails Grant Programs. Candahl to continue as the point of contact for the Grant. Roll call was taken: Heal, Ehler, Candahl, Knutson, and Padesky all affirmed. Motion carried.
13. Clerk report - Bank Reconciliation for April.
Board of Review had no appointments this year.
Newsletter articles are due for the Summer newsletter.
14. Motion by Padesky/Ehler to appoint Jeff Brudos as the temporary Administrator for the Town Board while they seek a new Administrator. Brudos to be compensated at \$45/hour plus mileage and have continued Dental Insurance but no Health Insurance. Hours to range from 20-40 hours per week and will include attending Town and Sanitary Meetings. Brudos will also be out of the office approx. July 16th for 3 weeks. Motion carried.
15. Motion by Padesky/Heal to appointment Terry Wright as the Public Works Foreman with a wage increase and to appointment Sara Jarr as Treasurer and Temporary Office Manager with a wage increase and approve the following wage increases in the Road Crew due to discrepancy in wage structure for Josh Ehler, Chet Bringe, and Chris Wimberly – see attached. Motion carried.
16. Administrator report:
Public Works Foreman Terry Wright to provide updates to major projects to the Office to update the website and residents as necessary.
Brown and Brown Insurance quote is being reviewed and will bring to next meeting. The renewal quote is approx. \$10,000 less than last year. The Sanitary District had several claims paid out
Brudos will address the Sewer back up claim from Servais at N2136 Valley Road with the Sanitary District.
Wedgewood Drive East has been paved with one lift so far and part of Hickory Lane. Reviewing costs to to the rest of the 100 feet and retaining wall as well as driveway entrances.
The debris removal from Section 22 of trees at the washout by Mormon Coulee Park and Hwy 14/61 is being reviewed with the DNR Josh Blum and the State. Cottonwood by Stry Foundation to be addressed.
Washout near Bloomer Mill Road and Mormon Coulee creek that may impact a septic system and home DNR recommends the Town put the resident in touch with the State for a creek bed change and reroute away from the home.

Open Record search for Permits with DNR for ponds in the area and overflow. Brudos met with SEH Engineering on current projects including Coulee Springs Lane.

Road Crew is ditching Birchview, Wedgewood Drive East, and Brookwood. Seeking to hire two Road Crew full time employees as well as several part time summer help.

Form C was submitted to the State by Tostrude and Temp however due to the audit not being finished and reviewing the GL balance the form will need to be amended. Brudos and Jarr to work with Accounting Firm. Fourth quarter of 2018 through the first two quarters of 2018 need to be reviewed and Padesky inquired if it could affect our Bonding if needed.

Road Crew will start 10-hour days for the summer Monday – Thursday. May add Friday's as needed otherwise Friday will be covered by the on-call rotation.

F150 Ford pickup truck has been ordered for Officer Horton.

Brudos will be reviewing the FEMA projects on hand and will meet with them next week.

17. Motion by Knutson/Heal for the Town Board and Sanitary District to go into closed session at 6:00pm pursuant to Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. Motion carried.
18. Motion by Heal/Knutson for the Town Board and Sanitary District to come out of closed session at 8:35pm. Motion carried.

Meeting was adjourned at 8:36pm.

Next Town meeting will be Tues. June 4th, 2019.

Respectfully submitted,
Michelle Kind, Clerk WCMC