

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: Tuesday, May 7th, 2019

LOCATION: 2800 Ward Ave.

TIME: 5:00 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Renee Knutson, Tim Padesky, Marlene Heal, and Tim Ehler, Administrator/Treasurer Carroll Vizecky, Clerk Michelle Kind, and Fire Chief Jonathan Waller

TOWN OFFICIALS EXCUSED:

ATTENDANCE LIST: see attached

1. Call to order at 5:01pm by Candahl.
2. Motion by Padesky/Heal to approve the minutes for 4/23/19 Town Board meeting-see attached. Motion carried.
3. Motion by Padesky/Knutson to approve the SYB Open Payables report as presented through 5/7/19 of \$3,774.14 - see attached. Motion carried.
Padesky noted we need to move the ice machine from the Concession stand to the Shop or Fire Dept as discussed.
4. Motion by Padesky/Ehler to approve the SYB Check Register report as presented through 5/6/19 of \$9,274.50 - see attached for scoreboard at the SYB Ball Fields. These come with a price match, 5-year warranty, installation and the old poles will be removed. SYB volunteers to paint the new posts black. Candahl requested Kind review the minutes for info on the donation commitment from DairyLand Power. Motion carried.
5. Motion by Padesky/Heal to approve the Town Open Payables report as presented through 5/07/19 of \$191,118.82 - see attached. Motion carried.
6. Motion by Ehler/Knutson to approve the Town Check Register report as presented through 5/6/19 of \$31,748.47 - see attached. Motion carried.
7. Citizens Comments: Several residents of Birchwood Lane appeared before the Board to request the Board review for road repairs and maintenance, adding street lights all along Boma to Birchwood, guard rails and corner post replacement &/or repair. Jim & Paula Paulis of W5219 Birchwood Lane noted it has not had proper maintenance or repavement in many years. When it rains, the Valley slope causes heavy flows of water over the roadway. The condition of the road, signage, safety posts, pot holes, and patchwork to keep the road in reasonable share is not being addressed. Paulis provided an alternative to the amount of sand being laid down by the Town snowplows – see attached. Char Vangen of W5231 Birchwood noted the same as well as the posts are all different sizes and paint colors so nothing matches and the guard rail is unsafe. She also requested the neighborhood sign be replaced. Ehler noted they are installing two per year to resemble the Willow's sign off Knobloch Road. Vangen also requested the dirt piles be addressed. Dean & Dianne Dickinson noted they have not seen road improvements in over 40 years so if the Town can put Birchwood on the top of the list

please do the project in its entirety and finish it correctly to last. Candahl requested support for a referendum on road improvements to get all the projects addressed in the Town's 45 miles of road. Candahl will inquire on the lights with Vernon Electric and review the road repairs, guard rails, and posts as well as the dirt piles along the road. A review of salt/sand used during snow events and sweeping or collection off roadways needs to be addressed.

8. Administrator report – see attached. Also attached is a year to date budget. Vizecky to add timed locks to the SYB bathroom doors from 6am-10pm. The Concession stand is being cleaned by Service Master. Discussion held on LRIP project and review of Hickory asphalt. Possibly to replace retaining wall and increase areas to pave or add curb. Skyline Blvd, Le June Rd, and Breidel Coulee paving review. Valley sewer maintenance with asphalt removal in line at Service discussed. Refinance the Town loan after FEMA disbursement review. Fireworks and Lift Station signage ordered. Specs coming on SEH Mormon Coulee bridge. Mormon Coulee park needed a lot of clean up prior to the Lions Club Auction May 5th. The Road Crew did a great job cleaning up the park, removing the bridge, sweeping sand, mowing grass, cleaning bathrooms, etc.
9. Fire Dept report March & April – see attached. The reports are a different layout as they are using the new call software. The Board requested to add the number of responders per call and street address in lieu of time the call is released. Heal and Knutson requested a tour of the Fire Dept with the different equipment and their uses on hand. They have 7 new hires with daytime availability and live close to the station. The EAP is up and running and he has referred several members for assistance. They will have a program representative give a review soon at a regular training. The new fire truck is being built and should arrive late 2019. Chief inquired on the equipment needed for the new truck which could total \$100,000. Board requested the Chief order what is needed so that it is available to be installed once the truck arrives so that it is ready for use as soon as possible. Chief will supply the office with an inventory cost list and pictures for insurance of the assets. Waller requested a current inventory list from Vizecky.
10. Police Dept report April – see attached. Board made suggestions to format of report.
11. Discussion held on Section 22 and additional areas to clear. Knutson noted several pictures of debris from the Stry Foundation along Hwy 33 walking path and under bridge.
12. Motion by Padesky/Heal to approve the CSM for Servais Lot 2 for 5.833 acres on Knobloch Road Parcels 11-1047-0 & 11-1047-3. Fee payment has been received – see attached. Motion carried.
13. Motion by Ehler/Knutson to approve the R & M Enterprises, Inc dba Snap Fireworks, for a permit to sell fireworks from a tent in the parking lot of 4815 Mormon Coulee Road from June 17th – July 13th, 2019 upon inspection approval from Fire Chief Waller. Motion carried.
14. Clerk report - Bank Reconciliation for April was held for next meeting per Vizecky. All Town Board and Alternates for Board of Review at next meeting Tues. 5/21 4-6pm.
15. Ehler reported a whole near Kirchners in Hagen for Vizcky to review.

16. Candahl reported he will meet with the Boy Scouts for Butterfly restoration in park. Candahl requested a Resolution for a grant and is working on it with the DNR for the Nelson property. Requested Vizecky review Hagen well house easement with Van Aelstyn and take info back to Planning. Charlie Handy of La Crosse County is requesting to attend the Planning Commission meeting for a Comprehensive Plan re-write. Candahl to review Planning appointments and ethics form on file. The road crew staff and resources are not sufficient for all the work and maintenance needed to complete projects. He requested we hire contractors to complete road paving and possibly mowing. Ehler noted when the guys are able to get on a project, they work well to complete it. Vizecky noted Ehler Financial out of the Twin Cities is reviewing a bond for the Town and they will provide a cost structure for 5 miles of road, Fire Hall, and 2 plow trucks.
17. Motion by Candahl/Ehler to go into a working meeting at 7:03pm for Shelby Town Board to review Town items with new Board members. There will be no citizen comment for this section of the meeting. Motion carried.
Discussion held on road projects, Mormon Coulee park and Lions Auction, Wood chips under all park equipment, and budget items.
18. Motion by Heal/Ehler to come out of the working meeting at 8:10pm. Motion carried.
19. Motion by Heal/Ehler for the Town Board will go into closed session at 8:11pm pursuant to Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction. Motion carried.
20. Motion by Ehler/Padesky for the Town Board to come out of closed session at 9:45pm. Motion carried.
21. Motion by Ehler/Padesky to discontinue the contract of Carroll Vizecky as Administrator/Treasurer without cause. Unanimous roll call motion carried.

Meeting was adjourned at 9:47pm.

Next Town meeting will be Tues. May 21st for Board of Review from 4-6pm, Town Board meeting to follow.

Respectfully submitted,
Michelle Kind, Clerk WCMC