



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelbywi.gov
🌐 www.townofshelbywi.gov
📘 www.facebook.com/townofshelby

Town Board Meeting Minutes – APPROVED

Date: Tuesday, March 4, 2025

Time: 5:00 p.m.

Location: Town Hall – 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Padesky, and Tim Ehler, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Absent: Supervisor Renee Knutson.

Attendance List: None.

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 02/04/2025. Heal noted correction that Knutson was not present. Motion by Heal, to approve minutes from 02/04/2025 with correction, second by Padesky. Motion carried unanimously.
3. Bills Payable. Motion by Ehler to pay open invoices for \$24,262.94, second by Padesky. Motion by Padesky to accept closed invoices for \$2,599,302.00, second by Ehler. Motions carried unanimously. Peterson highlighted the budget status that will be included monthly with the bills payable. Peterson will schedule a meeting soon to review the budget and plan for the rest of 2025 and begin looking at 2026.
4. Public Comment. None.
5. Fire Department Pay and LOSA Policy. Peterson reviewed the memorandum for LOSA (Length of Service Award) eligibility. Discussion on eligibility, vesting, and transferability for LOSA. Peterson explained the state requirement for a board approved policy. Motion by Heal to approve the LOSA policy suggested, second by Padesky. Motion carried unanimously. Fire Department pay was not discussed.
6. Sale of Public Works Trucks. Discussion on methods of sale for vehicles. The board agrees that the 1997 GMC and 2002 F350 will be parked outside the Town Hall with signs stating \$1,000.00 each. If they are not sold in 2 weeks, the town will send for scrap. Motion by Padesky to sell GMC and F350 for \$1,000.00 or best offer and sell for scrap if not sold in 2 weeks, second by Candahl. Motion carried unanimously. Peterson reviewed the recommendation for the sale of the 2009 International Dump Truck. Peterson reviewed comparables and the recommendation from Public Works to sell for \$29,000.00. Motion by Padesky to recommend Town Staff sell at their discretion for \$30,000.00 minimum, second by Heal. Motion carried unanimously.
7. Town Hall Roof Project Specification Proposal. Peterson reviewed the need for a new roof for Town Hall. Peterson has gotten a specification previously, and recommends working with an architect. Peterson reviewed the proposal received from ADC Inc. Motion by

Padesky to accept the proposal and hire Architectural Design Consultants, Inc. (ADC Inc.) for the design, bidding and construction administration of the Town Hall roof, second by Heal. Motion carried unanimously.

8. Applications to Exceed Two-Dog Limit. Berg reviewed applications received no issues or citations reported by Humane Society or Sheriff's Department. Motion by Heal to approve the Applications to Exceed the Two-Dog Limit, second by Padesky. Motion carried unanimously.
9. New Hires - Fire Department. Discussion on New Hire agenda items. Peterson noted having the hire on a board agenda gives a start date and keeps the board up to date on employees of the Town. Holinka recommends hiring Jenna Law and Jacob Wilton as new Firefighters. Motion by Ehler to hire Jenna Law and Jacob Wilton contingent on the results of their physical, drug test and background check, second by Heal. Motion carried unanimously.
10. Fund 210 Shelby Fields 2025 Budget - Reunion/Celebration. Peterson explained the budget for fields. Peterson noted the new numbers reflect only expenses related to upkeeping the fields. Peterson noted a request came in for a final celebration or reunion for Shelby Ball. Volunteers will plan the event but want to use some of the remaining Shelby Ball funds for the celebration up to \$3,500.00. Discussion on funding the reunion/celebration. Motion by Ehler to accept the budget for the Hillview Ball Fields, second by Padesky. Motion carried, Candahl abstained. Motion by Ehler to approve up to \$3,500.00 for a Shelby Youth Ball Reunion/Celebration out of the Town General fund, second by Padesky. Motion carried, Candahl abstained.
11. Wedgewood Valley Stormwater Project Bid Award. Peterson reviewed the bids received and recommends moving forward with the project, awarding the low bid from BKC Construction of \$794,744.80. Motion by Padesky to award base bid and alternate to BKC Construction contingent on the easement agreement getting signed, second by Heal. Motion carried unanimously.
12. Wedgewood Valley Stormwater Project Easement Agreement. Peterson reiterated the need for an easement. Peterson reviewed the easement agreement. Motion by Padesky to move forward with the easement agreement proposed, second by Ehler. Motion carried unanimously.
13. Highway 14/61 Sidewalk Construction Administration Proposal. Peterson reviewed the proposal received from CBS Squared. Discussion on the project. Peterson noted Town of Shelby's portion for the overall project will be \$74,088.57. Motion by Padesky to approve the contract proposed by CBS Squared for construction administration of Highway 14/61 Sidewalk, second by Heal. Motion carried unanimously.
14. Administrator and Public Works Report.
 - a. Peterson reviewed the Town Admin and Projects Workload list (see attached).
15. Chairperson and Supervisor Reports.

- a. Candahl reported he will be connecting with the County about a preliminary sweep on a few additions using newer machines to see if it's more efficient than the current sweepers. Candahl noted the new sweeper may be more cost effective than a standard street sweeper.
 - b. Candahl would like to do a bus tour of Shelby for committee and board members.
 - c. Candahl reported a mobile home in La Crosse Mobile Home Court needs to be condemned lot #65. Staff will work with necessary entities to address this.
 - d. Ehler reported that a mobile home is parked on Eddie Ave, staff will take necessary action. Staff will work with necessary entities to address this.
 - e. Heal reported Cliffside Streetlight is up and neighbors are happy.
16. Fire Department Report.
- a. None.
17. Adjourn. Motion by Heal to adjourn at 6:55 p.m., second by Padesky. Motion carried Unanimously.

Next Regular Meeting March 25, 2025, at 5:00 p.m. at Town Hall.

Annual Meeting April 15, 2025 at 6:00 p.m. at Town Hall.

Respectfully submitted, Fortune M. Berg, Clerk.