



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelbywi.gov
🌐 www.townofshelbywi.gov
📘 www.facebook.com/townofshelby

Town Board Meeting Minutes – **APPROVED**

Date: Tuesday, February 4, 2025

Time: 5:00 p.m.

Location: Town Hall – 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Padesky, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Absent: Supervisor Renee Knutson.

Attendance List: Andrea Hermanson and Jonathan Schouten (4031 Glenhaven Drive), and Jerry Severson (N969 Lauterbach Rd) Brock Geyen (Clifton, Larson, Allen).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 01/21/2025. Candahl noted changes. Motion by Padesky, to approve minutes from 01/21/2025 with changes, second by Heal. Motion carried unanimously.
3. Bills Payable. Motion by Candahl to accept closed invoices for \$178,504.18, second by Padesky. Motion by Heal to pay open invoices for \$64,953.48, second by Padesky. Motions carried unanimously.
4. Public Comment. Jerry Severson (N969 Lauterbach Rd) expressed thanks for the work done on Bloomer Mill Road. Severson mentioned he is part of the Mormon Coulee Lions Club and does work for lights in the park. Severson wants to discuss some items about Mormon Coulee Park. Candahl noted the next Parks Committee meeting on March 3rd. Clerk will get Severson in contact with Parks Committee Chair.
5. Application to Exceed Two-Dog Limit. Jonathan Schouten and Andrea Hermanson were denied at the last meeting. Schouten gave context and stated that there were no citations or issues with the Sheriff's Department. Candahl advised that complaints to the Humane Society will be considered in the future but citations or investigations with the Sheriff's Department should be given more weight. Motion by Candahl to approve their application to Exceed the Two-Dog Limit, second by Padesky. Berg noted feedback from La Crosse County and Humane Society. Motion by Heal to approve three new applications, second by Ehler. Motions carried unanimously.
6. Streetlight on Cliffside Drive Request. Candahl noted letters received from residents requesting the light. Motion by Ehler to approve to approve installing a streetlight on Cliffside Drive, second by Padesky. Motion carried. Heal abstained.
7. 2023 Financial Audit – Clifton, Larson, Allen. Auditor, Brock Geyen reviewed the 2023 audit and explained each section and report. Geyen noted assistance with forms, budgets and reporting that can be rendered by the auditor in 2025.

8. Approve Tax Bill Overpayments. Berg reviewed overpayments. Motion by Heal to approve check for overpayments totaling \$2,800.87, second by Ehler. Motion carried unanimously.
9. Sale of Fire Truck. Berg explained the schedule. Discussion on how to proceed. The board agreed to make changes to allow for the best chance of sale (see attached). Motion by Heal to approve new sale schedule, second by Padesky. Motion carried unanimously.
10. Administrator and Public Works Report.
 - a. Peterson noted Hwy 35 project to be bid in Fall 2025. Goose Island Connector Trail will be bid with the project to save money, time and effort. The project will be managed and inspected by WisDOT, then billed to Shelby but not administrated by Shelby. The trail will likely be constructed in 2026.
 - b. Peterson noted she has a spec for the roof for Town Hall. Peterson will move forward with getting bids based on that spec.
 - c. Peterson stated that in the next few meetings review of the purchasing and donation policies is expected.
 - d. Peterson noted bids for Wedgewood Valley stormwater project will hopefully be ready to review at the March 4th meeting.
 - e. Peterson reported that she, Candahl and Heal are regularly meeting with the Fire Department Chief and Assistant Chief to discuss needs and concerns of the department.
 - f. Heal asked when the 14/61 project will begin, Peterson answered the bid was awarded to Pember Construction, but no start date has been received.
 - g. Peterson reviewed Clerk Report (see attached).
 - h. Canceled February 18th meeting. April 1st meeting to be discussed.
11. Fire Department Report.
 - a. Candahl reported 50 calls in January.
 - b. Candahl noted Chicken Q is March 16, 2025.
12. Chairperson and Supervisor Reports.
 - a. Heal asked if Luis Montalvo has been contacted for Plan Commission, and Candahl noted he has not been contacted yet.
13. Adjourn. Motion by Padesky to adjourn at 6:17 p.m., second by Ehler. Motion carried Unanimously.

Next Regular Meeting March 4, 2025, at 5:00 p.m. at Town Hall.