



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelbywi.gov
🌐 www.townofshelbywi.gov
📘 www.facebook.com/townofshelby

Town Board Meeting Minutes – APPROVED

Date: Tuesday, January 21, 2025

Time: 5:00 p.m.

Location: Town Hall – 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Padesky, Tim Ehler, and Renee Knutson, Administrator Christina Peterson, Treasurer Melissa Erdman, Assistant Fire Chief Travis Proksch, and Clerk Fortune Berg.

Absent: None.

Attendance List: Robert Lynn (N1963 Crestview Place), Jake Erickson and Nick Bernhardt (Boys and Girls Club), and Dan Skemp (3401 Ebner Coulee Road).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 01/07/2025. Knutson noted changes. Motion by Ehler, to approve minutes from 01/07/2025 with changes, second by Knutson. Motion carried unanimously.
3. Bills Payable. Motion by Padesky to pay open invoices for \$29,732.05, and to accept closed invoices for \$60,139.40, second by Ehler. Motions carried unanimously.
4. Public Comment. None.
5. Certified Survey Map (CSM) – 3401 Ebner Coulee Road. Property owner, Dan Skemp introduced himself. Peterson noted the documents received. Peterson noted the Planning Commission recommended approval by the Town Board. Motion by Padesky, to approve the Certified Survey Map, second by Ehler. Motion carried unanimously.
6. Mutual Aid Agreement with Genoa/Harmony Fire Department. Proksch noted the agreement is the exact same as existing agreements with Coon Valley Fire Department and Stoddard Fire Department. Proksch noted the Department is well trained and has high quality equipment, adding this department would be able to respond to calls in more rural areas faster than some other departments. Motion by Padesky, to approve and sign the Mutual Aid Agreement, second by Ehler. Motion carried unanimously.
7. Fire Department Report.
 - a. Proksch reviewed recent mutual aid rendered to Onalaska area.
 - b. Proksch noted a new application came in, they will conduct interviews soon.
 - c. Lieutenant Dave Brown has worked with Debauche to get WisDOT inspections and other necessary maintenance completed on Station 2 trucks.
 - d. Proksch noted the awards ceremony will be on January 27th at Timmers.
 - e. Heal asked how repairs are going for the truck set for sale, Proksch noted repairs are complete. They are getting pricing for comparable trucks to set the minimum bids for sale.

8. Resolution – Policy for Use of Shelby Ballfields and Concession Stand. Peterson noted changes to the most recent version of the resolution. Peterson noted that the resolution is a general statement that the Town is in favor of renting out the fields which is allowed under the lease with La Crosse County. Motion by Padesky, to approve and sign Resolution 2025-1, second by Knutson. Motion carried unanimously.
9. Agreement with Boys & Girls Clubs of Greater La Crosse. Peterson introduced Nick Bernhardt and Jake Erickson from the Boys and Girls Club (BGC). Jake asked about a 3-year agreement for a fee of \$2,000.00 a year. Peterson explained the expenses and the fund balance that would be able to help with the costs of maintaining the fields and concession stand and capital improvements. Motion by Padesky to approve the agreement with the addition of a 3-year fee commitment, second by Heal. Motion carried unanimously.
10. Goose Island Connector Trail Design Proposal – CBS Squared. Peterson noted the bid will be done by WisDOT at the same time as the Highway 35 project. Peterson has asked the construction manager if WisDOT is taking care of the construction management for this project and charging Shelby and is awaiting a response. Motion by Padesky to move forward with the design proposal and to work with CBS Squared not to exceed \$23,000.00, second by Knutson. Peterson noted the Town must pay 20% of the total project cost, 80% is covered by a grant. Peterson noted the estimated cost is \$142,000.00 for the local sponsor (Shelby). Peterson is hoping La Crosse County can fund a majority or all of that cost.
11. Parks Committee Appointment. Knutson reviewed the application received by Nathan Torres. Torres is familiar with local government and Knutson anticipates that he will be an asset for the Park and Vacant Land Committee. Candahl appointed Nathan Torres to the Park and Vacant Land Committee.
12. Mormon Creek Watershed Study – Bolton and Menk Proposal. Postponed until a future meeting when the engineer can appear.
13. Approve Tax Bill Overpayments. Motion by Padesky, to approve tax overpayments, second by Heal. Motion carried unanimously.
14. Administrator and Public Works Report.
 - a. Peterson noted the new Town Hall intern has started this week.
 - b. Peterson is looking into bids to replace the Town Hall roof. She is working on specifications so that companies can give proper bids.
 - c. The new plow truck is ready to be delivered, there will be a check on the next meeting's bills payable. The anticipated timeline to get the truck outfitted is up to 300 days.
 - d. Public Works is working on building maintenance this week. Christmas Tree Pickup and hauling leaves. Last week Public Works was working on a water break in Wedgewood Valley.
 - e. Peterson reviewed future agenda items.
15. Chairperson and Supervisor Reports.

- a. Knutson asked about the streetlight on Birchview Road that was removed, Candahl and Peterson confirmed it will be replaced but it has not yet been ordered.
 - b. Candahl asked the board to report any outdoor work that can be done by Public Works, trees, gates, brush, etc. No snow is forecasted for two weeks, and Public Works can try and complete work orders.
 - c. Knutson noted forms on the website that need new letterhead and reviewed the forms that have been updated.
 - d. Discussion on plowing and salt/sand complaints received by board members.
 - e. Heal noted she spoke with Luis Montalvo, who is interested in being on the Planning Commission, and there is a vacancy. He will be invited to a Planning Commission meeting after he meets with Peterson and Candahl.
 - f. Heal explained that at the next meeting we will have a request for a streetlight on Cliffside Drive from neighbors, explained that Xcel stated any lights in the right-of-way need to be managed by the municipality, private residents cannot set it up or be billed for service.
 - g. Ehler asked for a monthly report showing year to date spending versus budget.
 - h. Recognition of the Retirement of Bob Wagner to be discussed at a future meeting.
16. Adjourn. Motion by Knutson to adjourn at 6:38 p.m., second by Padesky. Motion carried Unanimously.

Next Regular Meeting February 4, 2025, at 5:00 p.m. at Town Hall.