



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelby.com
🌐 www.townofshelby.com
📘 www.facebook.com/townofshelby

Town Board Meeting Minutes – APPROVED

Date: Tuesday, January 20, 2026

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Renee Knutson and Marlene Heal; Administrator Christina Peterson, Clerk Fortune Berg, and Treasurer Melissa Erdman.

Excused/Absent: Supervisors Tim Padesky and Tim Ehler.

Attendance List: Gary Thurk (11486 Emmons Street), Kris Hendrick Roesler (W4117 County Road MM), Delores Spies (2011 Liberty Street).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 01/06/2026. Motion by Knutson to approve minutes from 01/06/2026 with typos corrected, second by Heal. Motion carried unanimously.
3. Bills Payable. Heal asked about highway department purchase, Erdman answered it was for materials for salt/sand mixture. Motion by Heal to accept closed invoices for \$3,952,690.22, second by Knutson. Motion carried unanimously. Heal asked about burn permit email charge, Erdman answered it was for WebTeam to fix a form on the website. Motion by Knutson to pay open invoices for \$44,378.64, second by Heal. Motion carried unanimously.
4. Public Comment. None.
5. Certified Survey Map (CSM) – Mark Roesler (11-1767-000, W5554 Highway 14/61). Peterson noted discussion at the Planning Commission and explained the recommendation from La Crosse County. Discussion on the need for CSM. Discussion on access to parcels. Motion by Heal to approve CSM with the condition that any future subdivisions may require consideration of a public road, second by Knutson. Motion carried unanimously.

Thurk asked if the board would waive the \$700.00 fee for creating a new lot. Discussion on ordinance. Peterson recommended deferring the fee of \$700.00 because of the unique circumstance that the new house on lot one is being built to replace the existing house on the remaining lot that will be torn down. Motion by Heal to defer the \$700.00 fee with the condition that if or when a house is built on the remaining lot the \$700.00 fee will be paid with the building permit of that house, second by Knutson. Motion carried unanimously.

6. Rezone Request, Exclusive Ag to Rural – Mark Roesler (11-1767-000, W5554 Highway 14/61). Discussion on the need for a rezone. Peterson stated it is consistent with the Future Land Use map in the comprehensive plan. Motion by Knutson to recommend approval of the rezone from Exclusive Ag to Rural for Lot 1 noted on the CSM, second by Heal. Motion carried unanimously.

7. Beer and Wine Licenses – Unity Fitness (Expires June 30, 2026). Clerk recommends approval. Motion by Knutson to approve the Class “B” Beer License and “Class C” Wine License for Unity Fitness, second by Heal. Motion carried unanimously.
8. Multiple Dog Applications: Cox (W4955 Center Street), Masewicz (W5750 Sherwood Drive), McGinley-Miller (W4944 Center Street), and Schaertl (3009 Easter Heights Road). Berg reported no issues from Humane Society. Motion by Heal to approve applications to exceed 2-dog limit, second by Knutson. Motion carried unanimously.
9. Administrator and Public Works Report.
 - a. Upcoming discussion on ATV/UTV on February 3, 2026.
 - b. Peterson suggested a morning or daytime meeting on February 17, 2026.
 - c. Bolton and Menk will attend on the 17th to give updates on the Millstream and Mormon Creek Watershed Studies.
 - d. LOSA paperwork for the 2025 service year completed.
 - e. Peterson reported there may be updates to the Fire Department fee schedule and possible consideration of Fire Protection Fee for 2027.
 - f. Delmore Consulting completed 2026 chipseal proposal.
 - g. Public Works completed a furnace exhaust repair at Hillview shop.
 - h. Brine storage tank is being installed on the North end of the shop.
 - i. Sanitary District sewer lining project is completed for the year 2025.
 - j. Arbor Hills Lift Station rehab will begin soon.
 - k. Permanent connection for sewer meter at Fairchild connection (Pammel Creek Rd) is in the works.
 - l. Peterson reported on the State Road School sewer connection to the Shelby main.
 - m. Peterson suggested closed meeting with the attorney on February 17, 2026 re: La Crosse communications.
 - n. The Preliminary Plat review for Featherstone Rise LLC (Highway 33 and County F) will be on February 17, 2026.
10. Fire Department Report. Received from Tony Holinka via Email 1/20/2026.
 - a. The Fire Department responded to 471 calls in 2025, highest call volume on record.
 - b. The Fire Department responded to a car fire on Sherwood Drive, unknown cause.
 - c. The Fire Department is taking a refresher course for EMT/EMR, twice weekly until February. Some are taking the course online through WTC as their schedule allows.
 - d. Candahl added that the old 464 engine will be put up for sale in Spring and any minor repairs that Public Works can complete will be completed prior to sale.
11. Chairperson and Supervisors Report.
 - a. Knutson reported on Bluffland Coalition meeting and noted the Coalition discussed the pros and cons of becoming a 501C Non-profit or a working with a community fiscal partner. Bluffland Coalition noted there are funds for projects available, so participants have been encouraged to see if there are projects that can be submitted.

- b. Heal reported Joint Municipal Court met and noted there is a possibility to merge with the City Municipal Court.
- 12. Clerk's Report. Berg reviewed report including permits, licenses and legislative updates.
- 13. Adjournment. Motion by Heal to adjourn at 6:07 p.m., second by Knutson. Motion carried unanimously.

Next Regular Meeting on February 3, 2026, at 5:00 p.m. at Town Hall

Respectfully Submitted by Fortune Berg, Clerk