



# TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032  
🖨 608.788.6840  
✉ [info@townofshelbywi.gov](mailto:info@townofshelbywi.gov)  
🌐 [www.townofshelbywi.gov](http://www.townofshelbywi.gov)  
📘 [www.facebook.com/townofshelby](https://www.facebook.com/townofshelby)

## Town Board Meeting Minutes – APPROVED

**Date:** Tuesday, January 7, 2025

**Time:** 5:00 p.m.

**Location:** All Star Lanes, 4735 Mormon Coulee Road, La Crosse, WI 54601

**Present:** Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Ehler (5:03).

and Renee Knutson, Administrator Christina Peterson, Treasurer Melissa Erdman, Fire Chief Tony Holinka, Assistant Fire Chief Travis Proksch, and Clerk Fortune Berg (at 5:07 p.m.).

**Absent:** Supervisor Tim Padesky.

**Attendance List:** Kelly Proksch (W5082 Mormon Pl).

1. Meeting called to order by Candahl at 5:00 p.m.
2. Minutes from 12/10/2024. Motion by Knutson, to approve minutes from 12/10/2024, second by Heal. Motion carried unanimously.
3. Minutes from 12/16/2024. Knutson had a couple of grammatical corrections Motion by Knutson, to approve minutes with changes from 12/16/2024, second by Heal. Motion carried unanimously.
4. Bills Payable. Motion by Knutson to pay open invoices for \$3,065,253.51, second by Heal. Motion by Knutson to accept closed invoices for \$302,495.45, second by Heal. Motions carried unanimously.
5. Public Comment. None
6. Wisconsin Innovation Planning Grant Program – Fire Department Study. Peterson noted grant parameters. Peterson explained the need for a facility study and the likelihood that the funding would be granted. Peterson was directed to look for consultants to conduct a facility study for Town Hall and the Fire Department.
7. Used Portable Radio Purchase from City of La Crosse – Fire Department. Proksch reviewed the current radios that are out of date and are now no longer able to be serviced. Proksch explained the department has been invited to purchase gently used radios for \$1,500.00 each. Proksch noted it can be funded with 2% dues money and/or grant funds if received. Proksch stated older radios that are still functional will be repurposed to the officers, and radios that are older and becoming out of date will be used for Emergency Response radios during storm events to coordinate with office staff and public works. Motion by Knutson, to approve purchase of 10 radios from the City of La Crosse, second by Ehler. Motion carried unanimously.
8. Fire Department Report.
  - a. Holinka reviewed December calls. 7 fire calls with an average on route time of 2 minutes, 26 seconds and an average on location time of 8 minutes, 31 seconds. Holinka provided

additional information about fire responses. 29 EMS calls during December with an average on route time of 3 minutes, 35 second and an average on location time of 9 minutes, 55 seconds.

- b. Holinka reported total calls for 2024. 366 calls responded to down from 2023.
  - c. Holinka is working with a resident on Highway 33 that is donating a house for training. Weather has not been cooperative to this point.
  - d. Holinka stated he and Proksch are meeting monthly Peterson, Candahl and Heal to touch base on Fire Department needs, issues, and to improve collaboration.
  - e. Holinka announced the retirement of Scott Roesler and the resignation of Chris Nelson. Current number of members is 32.
9. Approve Tax Bill Overpayment Refunds. Motion by Heal, to approve refunds for overpayments of property taxes for \$5,107.39, second by Knutson. Motion carried unanimously.
  10. Multiple Dog Applications. Berg read report received from Coulee Region Humane Society about each requestor. Motion by Candahl, to approve all but Andrea Hermanson. Hermanson is invited to come to the board to explain the cats at large and dog complaints, second by Ehler. Motion carried unanimously. Knutson noted the importance of having the updated language for the form.
  11. New Part-Time Hire for Town Hall. Peterson noted the new part-time worker hired for Town Hall, Allie Schroda. Schroda will work two days a week for the Spring semester and will start on January 20<sup>th</sup>.
  12. Shelby Ballfields and Concession Stand Rental Policy. Peterson briefly reviewed the need for this policy. Peterson explained options for a fee schedule. Tabled until a future meeting.
  13. Administrator and Public Works Report.
    - a. Peterson noted bidding for Wedgewood Valley stormwater project to occur in January or February and will be brought to the Board to approve on March 4th.
  14. Chairman and Supervisor Reports.
    - a. Candahl noted Butterfly Trail looks excellent; more work to come in Spring.
    - b. Candahl plans to take Sanitary District Commissioners on tours of the Town.
  15. Break for Millstream Meeting at 5:48 p.m.
  16. Adjourn. Motion by Heal to adjourn at 6:49 p.m., second by Ehler. Motion carried Unanimously.

Next Regular Meeting January 21, 2025, at 5:00 p.m. at Town Hall.